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GOVERNMENT OF ARUNACHAL PRADESH PART - III

Resolutions, orders, notifications, rules etc., issued by the Government and Head of Departments.

NOTIFICATION

The 7th August, 2026

No. EDA.20/90-91 (Vol-III). — In exercise of the powers conferred by Section 141 of “The Arunachal Pradesh Education Act, 2010 (Act No. 08 of 2010)”, and in supersession of the earlier guidelines issued vide Notification No. EDA.20/90-91 (Vol-III) dated 9th October, 2012, except as respect things done or omitted to be done before such supersession and for the purpose of ensuring planned development, proper regulation, safety, accountability and quality standards in private schools (aided or unaided) in the State of Arunachal Pradesh, the Governor of Arunachal Pradesh hereby makes the following Rules for regulating the opening, registration, recognition, renewal, up gradation, inspection and continued operation of schools managed by the private sector and for matters connected therewith or incidental thereto.

1. Short title, extent and commencement.

- These Rules may be called the Rules for Regulating the Opening /Recognition of Schools Managed by Private Sector (Aided or Unaided) in Arunachal Pradesh, 2026.
- They shall extend to the whole of the State of Arunachal Pradesh.
- They shall apply to every private school, whether aided or unaided, situated within the State of Arunachal Pradesh.
- They shall come into force on the date of issue of this Notification.

2. Definitions :

Unless the context otherwise requires, the following expressions shall have the meanings hereby respectively assigned to them, namely:-

- “Act” means the Arunachal Pradesh Education Act, 2010, as amended from time to time.
- “Academic Session” means the annual academic period followed by the school in accordance with the schedule or vacation system prescribed or approved by the Department of Education.
- “Aided School” means a private school receiving any grant-in-aid or financial assistance from the Government.
- “Appropriate Authority” means the Government, Department of Education, Directorate concerned, Deputy Commissioner, DDSE, or any other authority competent under the Act, or these Rules, to examine, recommend, approve, inspect, renew, regulate or withdraw recognition.
- “Child” shall have the same meaning as assigned in the relevant education and child protection laws for the time being in force.
- “Children with Special Needs (CWSN)” means children requiring special educational support, including children with benchmark disabilities or other special needs, as recognized by law or by the competent authority.
- “DDSE” means the Deputy Director of School Education concerned.
- “Department” means the Department of Education, Government of Arunachal Pradesh.
- “Directorate” means the Directorate of Elementary Education, Directorate of Secondary Education or such other Directorate / authority of the Education Department.
- “Government” means the Government of Arunachal Pradesh.
- “Managing Committee/Governing Body” means the committee, governing council, society, trust, body or other management structure lawfully entrusted with the management and administration of the private school.

- (l) "Private School" means a school established, run, administered or managed by an individual, association of individuals, society, trust or private body, whether aided or unaided and not being a Government school.
- (m) "Public Interest" shall include planned educational development, avoidance of unhealthy concentration of schools in one locality, educational necessity of the locality, safety and welfare of students, public order and other relevant considerations recognized under the Act.
- (n) "Recognition" means formal recognition granted by the Department of Education permitting a private school to function subject to fulfillment of the prescribed conditions.
- (o) "Registration" means registration or formal recording of the school /institution in accordance with the Act, or these Rules.
- (p) "Renewal" means continuation of recognition for a further period on satisfaction of prescribed conditions.
- (q) "Residential School" means a school providing boarding/hostel accommodation to students.
- (r) "RTE Act" means the Right of Children to Free and Compulsory Education Act, 2009.
- (s) "Rules" means the Rules for Regulating the Opening / Recognition of Schools Managed by Private Sector (Aided or Unaided) in Arunachal Pradesh, 2026.
- (t) "School Management" means the society, trust, individual, association, managing committee, governing body or any person or body responsible for establishment, administration, finance and conduct of the school.
- (u) "School Premises" means the land, building, rooms, hostels, laboratory, library, playground, access areas, boundary and all appurtenant structures used for the school.
- (v) "Society" means a society registered under the Societies Registration (Extension to Arunachal Pradesh) Act, 1978 or any corresponding law for the time being in force.
- (w) "Trust" means a public trust constituted under Indian Trust Act, 1882.
- (x) "Unaided School" means a private school not receiving grant-in-aid or financial assistance from the Government.
- (y) "Upgradation" means permission granted to a recognized school to open higher classes or raise its level from primary to middle, middle to secondary or secondary to higher secondary, as the case may be.
- (z) "Weaker Sections and Disadvantaged Groups" shall have the meaning assigned under the RTE Act, 2009 and rules / instructions made/issued thereunder.
- (za) "Zone/Locality" means the area in which the school is proposed to be established or is situated, as considered by the competent authority for determining educational need and public interest.

3. Intimation to the DDSE for opening new schools :

- (i) To enable the Department of Education to arrange for the planned development of school education in Arunachal Pradesh, every individual, association of individuals, society or trust desiring to establish a new school shall, before establishing such school, give intimation in writing to the DDSE concerned of his / her / their intention to establish such school.
- (ii) The intimation referred to above shall contain full particulars regarding the proposed zone/ locality, likely student strength, stage of education proposed, number of existing schools in the area, whether the school is residential or non-residential, alternative zone if any, financial resources, composition of the managing committee, proposed procedure for selection of Head of School, teachers and non-teaching staff, educational qualifications of teaching staff, proposed pay scales, details of fees, infrastructural particulars including measurements and safety arrangements and such other student facilities as may be proposed.
- (iii) The DDSE shall submit the said intimation to the Deputy Commissioner concerned and obtain approval for recommending and forwarding the same to the Directorate of Elementary Education / competent Directorate of the Government of Arunachal Pradesh.

4. Conditions for recommendation by the Deputy Commissioner :

- (i) The Deputy Commissioner concerned shall approve recommendation and forwarding of the proposal to the Department only after satisfying himself / herself that the school is genuinely needed in the area and that the requirements mentioned hereinafter have been complied with.
- (ii) If the Deputy Commissioner is of the opinion that the number of schools already existing in the zone is sufficient to meet the needs of that zone, he/she may inform the applicant that opening of a new school in such zone would be against public interest, whereupon the applicant may seek permission in any alternate zone.
- (iii) The proposed school shall have suitable and adequate accommodation, including gender-segregated sanitary facilities and, in case of residential schools, male wardens for boys' hostels and female wardens for girls' hostels.

- (iv) There shall be no bunk beds, shared sleeping systems or multiple-tiered beds in school hostels.
- (v) The school shall have prescribed facilities for academic activities, physical education, Library service, laboratory, workshop, co-curricular activities and adequate furniture and equipment.
- (vi) The premises shall be declared Tobacco Free / No Smoking Zone and boards to that effect shall be displayed prominently.
- (vii) A display board containing child and emergency helpline numbers, such as 1098 and 112, together with details of the Internal Complaints/ Nodal Officer, shall be prominently displayed in the school premises.
- (viii) Functional CCTV cameras shall be installed to cover all school areas except toilets and changing rooms, with adequate backup storage facility.
- (ix) The school shall provide proper disposal mechanism for sanitary waste and other categories of waste in a hygienic and environmentally safe manner.
- (x) The infrastructure shall be disability-friendly, including ramps, accessible toilets and barrier-free access.
- (xi) The building, structures and surroundings shall be suitable for an educational institution and any business premises in the same building shall be adequately segregated.
- (xii) The total area of the school premises and the building / room sizes shall conform to the Arunachal Pradesh Building Bye-laws, 2019 as amended from time to time, applicable to educational institutions.
- (xiii) Every classroom and hostel room / hall shall have a separate emergency door in addition to the normal entry / exit door, with minimum door width as prescribed.
- (xiv) School buildings, grounds and structures shall not be used as public thoroughfare or for commercial, residential, communal, political or non-educational activity, except residence of school employees where permissible.
- (xv) Thatched roofs and OBT structures shall not be permitted for school infrastructure.
- (xvi) The school shall have suitable and independent playground facilities. In notified urban localities, the playground shall be at least 100 sqm. for primary schools and 300 sqm. for schools above primary level. In non-urban/ rural localities, the minimum requirement shall be 300 sqm. for primary schools and 500 sqm. for schools above primary level.
- (xvii) A sketch map of the plot and plan of the school premises, clearly indicating the playground area, shall invariably be attached with the proposal.
- (xviii) Adequate arrangements for safe drinking water, refreshments and meals, as applicable, shall be available for students.
- (xix) Adequate library facilities shall be available. In schools above primary level, a separate library room used exclusively for the purpose shall be provided.
- (xx) Laboratory facilities for science practical classes and such other practical subjects, with prescribed apparatus and equipment, shall be available wherever required.
- (xxi) In case of a multi-storey building, separate entry and exit ladder and ramp of minimum 1.5 metres width shall be provided.
- (xxii) The school compound shall have a proper boundary wall and a secure entry gate.
- (xxiii) In all cases where applications are forwarded, the Deputy Commissioner shall specifically certify compliance with the above requirements and where any requirement is inapplicable in a specific case, the reasons shall be recorded in the recommendation.

5. Examination of recommendation by the Department of Education :

- (i) The proposal / recommendation forwarded by the Deputy Commissioner shall be examined by the Department of Education for obtaining approval of the Government.
- (ii) All applications for recognition of schools shall be verified and recommended by a Committee of the Department of Education comprising the following :
 - (a) Joint Secretary - Chairman
 - (b) Director(Elementary Education) - Member
 - (c) Deputy Secretary - Member
 - (d) Deputy Director (Academics)[Elementary] - Member
- (iii) The Department may, if deemed necessary, authorize field inspection by any officer or committee of officers to cross-verify the recommendations received from District authorities.
- (iv) Every private school seeking recognition shall submit an application in Form-I to the Department of Education, Government of Arunachal Pradesh.

6. Conditions for recognition by the Department of Education :

- (i) No private school shall be recognized by the Department of Education unless the scheme of the proposed school satisfies the following conditions.
- (ii) The school shall be run by a Society registered under the Societies Registration (Extension to Arunachal Pradesh) Act, 1978 or by a Public Trust constituted under Indian Trust Act, 1882 and shall be managed in accordance with an approved scheme of management.
- (iii) It shall have adequate funds to ensure financial stability and regular payment of salaries and allowances to its employees.
- (iv) It shall have a duly approved scheme of prospective education.
- (v) It shall appoint teachers with prescribed qualifications in conformity with the RTE Act, NCTE norms, NEP, 2020 and such other notifications as may be applicable. Appointment of teachers shall be made only from candidates possessing D.El.Ed, B.Ed, CTET or APTET qualification, wherever required by policy.
- (vi) The pupil-teacher ratio shall conform to the RTE Act, 2009.
- (vii) Subject to Article 30(1) of the Constitution of India, the school shall be genuinely needed in the locality and shall not adversely affect enrolment in nearby Government schools or schools already recognized by the Department.
- (viii) In conformity with Section 12 of the RTE Act, all private schools shall enroll children from weaker sections and disadvantaged communities, including CWSN, to the extent of not less than 25% of class I / pre-primary intake, by simple random selection and no such child shall be refused admission.
- (ix) Background and antecedent reports of all teaching and non-teaching functionaries, in the form prescribed by the Department, shall be submitted.
- (x) A POCSO-compliant child safety policy shall be prepared and submitted.
- (xi) All documents and certificates specified in the Departmental checklist in Form-II shall be furnished.

7. Compliance requirements for school management after recognition :

- (i) Immediately on receipt of recognition and in no case later than the first day of commencement of academic activities after recognition, the management shall comply with the following:-
- (ii) The school shall not be closed, nor any existing class removed, nor any new class added, without full justification and prior approval of the Department.
- (iii) A POCSO Compliance Officer, School Safety Committee, Internal Complaints mechanism or other appropriate grievance redressal arrangement shall be constituted and details thereof shall be displayed and communicated to the DDSE and the Department.
- (iv) The child safety policy shall be prominently displayed and all child protection protocols shall be followed in conformity with law.
- (v) Complaints involving child victims shall be dealt with in accordance with law and identities of minor complainants / victims and the accused shall be kept confidential.
- (vi) All complaints relating to child abuse and sexual offences shall be mandatorily reported to the appropriate authorities as required under law and teachers shall be sensitized regarding such mandatory reporting.
- (vii) No corporal punishment shall be exercised on any child.
- (viii) Anti-Bullying / Anti-Ragging Committee and Anti-Cyber Bullying Committee shall be constituted and details of their members shall be submitted to the DDSE and the Department.
- (ix) Special Educators certified by the Rehabilitation Council of India shall be appointed where CWSN are admitted and such support is required.
- (x) Admission shall be open without discrimination on the basis of religion, caste, creed or place of birth and the school shall promote inclusive education for all learners.
- (xi) Courses of study and textbooks shall be such as may be specified or recommended by NCERT, SCERT, the RTE Act, or the applicable Rules / instructions.
- (xii) The school shall not be run for profit to any individual, group or association of individuals.

8. Additional continuing obligations of school management :

- (i) The management shall conduct regular POCSO awareness sessions for students, staff and parents and maintain records thereof for inspection.
- (ii) The affairs of the school shall be conducted so as to promote national integration, discipline, orderly behaviour and high moral tone.
- (iii) Cultural and religious sentiments of others shall be respected while carrying out school activities.

- (iv) Language teaching shall be in accordance with the three-language formula adopted by the State Government.
- (v) The school shall emphasize quality education and furnish such reports and information as may be required by the Department from time to time.
- (vi) All records of the school shall be open to inspection by authorized officers of the Department or District Administration and necessary information shall be furnished to facilitate such inspection.
- (vii) The school shall periodically conduct co-curricular activities such as debates, seminars, recitation, dramatics, music and dance, hobby-based activities, youth parliament, house system, prefectorial system, class competitions, social service activities and participation in days of State / National importance.
- (viii) Daily outdoor/indoor games and sports activities shall be held.
- (ix) The school shall promote traditional arts and culture of the State.
- (x) The activities of the school shall be conducted in a manner consistent with constitutional secularism.

9. Inspection of schools :

- (a) The following authorities shall be competent to inspect schools and their records or call for records for inspection:
 - (i) Any officer specifically authorized by the Department of Education;
 - (ii) The Deputy Commissioner or any officer authorized by him/her; and
 - (iii) The DDSE or any officer authorized by the DDSE.
- (b) Authorized officers of Fire and Emergency Services, Disaster Management and Health Department may also conduct inspection for specific purposes falling within their domain.

10. Renewal of recognition :

Application for renewal of recognition shall invariably be accompanied by:

- (a) certificate from the DDSE concerned, countersigned by the Deputy Commissioner, stating that the school has not violated the conditions of recognition and has complied with all required conditions; and
- (b) affidavit declaring compliance with POCSO provisions during the previous academic session.

11. Upgradation of schools :

- (i) Application for upgradation of a school from primary to middle or from middle to secondary / higher secondary, shall be submitted to the DDSE concerned, who shall forward the same to the Department through the Deputy Commissioner concerned.
- (ii) Such application shall invariably be accompanied by the certificate and affidavit referred to in the preceding clause and a specific certificate of the DDSE, countersigned by the Deputy Commissioner, stating that the school has all requisite facilities for the higher level for which recognition is sought.
- (iii) Consideration of applications by recognized schools for issuance of No Objection Certificate for CBSE affiliation shall be subject to fulfillment of all requisite guidelines for general recognition.

12. Revocation/non-renewal of recognition and closure of schools :

- (i) Renewal of recognition of existing recognized schools which do not fully fulfill the criteria under these Rules shall be subject to the condition that such schools shall mandatorily comply with the provisions of these Rules on or before 31st March, 2028, failing which recognition and operation of such school shall not be permitted thereafter.
- (ii) Recognition granted to any school shall be liable to be revoked if the Deputy Commissioner of the District or the DDSE reporting through the Deputy Commissioner, submits a report of gross violation of the conditions of recognition.
- (iii) Recognition shall also be liable to be revoked if the Department of Education itself finds the school to be in gross violation of the conditions of recognition.
- (iv) The DDSE concerned shall compile a list of all unrecognized schools operating in the district and submit the same to the Deputy Commissioner with intimation to the Commissioner, Education, within one month from the date of issue of these Rules.
- (v) Notice shall be issued to all such unrecognized schools directing immediate compliance and application for recognition.
- (vi) Till recognition applications are decided, periodical inspection shall be carried out to ensure that safety, security and academic well-being of enrolled students are not adversely affected.

- (vii) The management of such schools shall be directed to take immediate corrective and safety measures during the intervening period.
- (viii) The Deputy Commissioner and DDSE concerned shall ensure that all unrecognized schools or schools whose recognition has been withdrawn, are closed from the immediate next academic session and that no new unrecognized schools are allowed to open from the academic session, 2027-2028.
- (ix) All such unrecognized schools shall not undertake enrolment /admission from the academic session, 2027-2028 until they have applied for and been granted recognition by the Department.

13. Recognition/registration, renewal and upgradation fees.

- (i) Recognition of a school shall be valid for a period of one year and shall be renewed every year.
- (ii) On approval of application for recognition, the management shall deposit ₹ 50,000 as registration fee through eGRAS mode.
- (iii) On approval of application for renewal, the management shall deposit ₹ 10,000 as renewal fee through eGRAS mode.
- (iv) On approval of application for upgradation, the management shall deposit ₹ 10,000 as upgradation fee through eGRAS mode.
- (v) A copy of the payment receipt shall be submitted to the Department for record.
- (vi) The requisite fee shall be paid on or before 31st March every year.
- (vii) Schools already affiliated to CBSE shall also continue to pay the annual renewal fee to the Department of Education, Government of Arunachal Pradesh, failing which the school's NOC may be withdrawn and the State recognition may stand cancelled.

14. Renaming of schools :

- (i) Renaming of a recognized school shall be permitted only where the proposed change is legally valid and all other requisite formalities are satisfied.
- (ii) An application for renaming shall be accompanied by an affidavit, executed before an authorized Notary / Executive Magistrate / Judicial Magistrate, clearly stating the reason and purpose for seeking such renaming.

15. Change of Society or Governing Body of the school :

- (i) An application for change in the Society or Governing Body managing the school shall be accompanied by complete credentials of the proposed new Society/ Governing Body demonstrating its capability and suitability for running the school.
- (ii) It shall also be accompanied by a Memorandum of Understanding between the existing and proposed management clearly setting out the reason and purpose for the proposed change.

16. General instructions :

- (i) No new school shall start functioning without obtaining due approval of the Government.
- (ii) No provisional or temporary permission to run a school shall ordinarily be granted, save as may be permissible under the Act and subject to conditions imposed by the competent authority.
- (iii) Recognition given to a school shall take effect from the date decided by the appropriate authority.
- (iv) The Department of Education shall not be bound to provide land possession / allotment or to approach Government for or on behalf of any school for such purpose.
- (v) Singing of the National Anthem and taking of Pledge before commencement of academic classes every day shall be obligatory.
- (vi) All private schools shall follow the annual vacation system scheduled by the Department of Education, Government of Arunachal Pradesh.
- (vii) The provisions of these Rules and the fees prescribed thereunder shall be subject to amendment from time to time.
- (viii) Documents / certificates issued by any unrecognized school functioning in violation of these Rules after the permitted period shall be treated as invalid for all purposes by the Department of Education.
- (ix) In matters not expressly covered by these Rules, the provisions of the RTE Act, 2009, the Arunachal Pradesh Education Act, 2010, NEP, 2020 and the applicable Rules / orders / instructions shall apply.

17. Saving and interpretation :

- (i) Nothing contained in these Rules shall be construed to dilute or override any mandatory provision contained in the Arunachal Pradesh Education Act, 2010; the Rules framed thereunder, the Right of Children to Free and Compulsory Education Act, 2009, or any other law for the time being in force.
- (ii) In case of any inconsistency between these Rules and the parent statute, the provisions of the parent statute shall prevail.
- (iii) Any question relating to interpretation or implementation of these Rules shall be decided by the Department of Education, Government of Arunachal Pradesh.

Amjad Tak, IAS
Commissioner (Education),
Government of Arunachal Pradesh,
Itanagar.

FORM-I**APPLICATION FORM FOR RECOGNITION**

To,

The Director
Directorate of Elementary Education,
Government of Arunachal Pradesh,
Itanagar.

Sir,

I am forwarding herewith an application in the prescribed proforma for the grant of recognition to (name of School) _____ (Address of the school) _____

(Pin Code) _____ .

With effect from the commencement of the school year _____.

Place : _____

Yours faithfully,
(Chairman of Managing Committee/Manager)

Date : _____

**APPLICATION FORM FOR RECOGNITION OF SCHOOL
(Under RTE Act, 2009 and NEP, 2020 Guidelines)**

To be submitted to:

The Director
Directorate of Elementary Education,
Government of Arunachal Pradesh,
Itanagar.

To

The Director,

Sir,

I am submitting herewith the application for the grant of recognition to the school named below as per the provisions of the RTE Act, 2009 and in line with the vision of NEP, 2020.

Name of the School : _____

Address : _____

Pin Code : _____

Effective from academic year: _____

Place : _____

Yours faithfully,

Date : _____

Signature :
(Chairperson/Manager of the Managing Committee)

PROFORMA FOR SCHOOL RECOGNITION

1. General Information
 - Particular Details
 - Name of Society/Trust/Association
 - Registration Number and Date
 - District
 - Zone
 - UDISE Code (if available)
 - Minority Status (Attach Certificate if applicable)
2. School Address for Correspondence
 - House No.
 - Street/Sector
 - Village/Town
 - Post Office
 - District
 - State
 - Pin Code
3. Recognition Details
 - Recognition Sought for ☐ Primary ☐ Upper Primary ☐ Secondary ☐ Sr. Secondary
 - Streams (if applicable) ☐ Science ☐ Commerce ☐ Humanities
 - Medium of Instruction
 - Whether EC (Essentiality Certificate) issued ☐ Yes ☐ No (Attach copy)
4. School Management Details
 - Name of Manager
 - Contact Number
 - Email
 - Academic Qualification
 - Teaching/Admin Experience (Attach Proof) Teaching: _____ Years
 - Scheme of Management Approval Date (Attach Letter)
5. Infrastructure and Land Details
 - Total Area of Campus (sqm.)
 - Ownership ☐ Owned ☐ Leased
 - Lease Period (if applicable)
 - Constructed Area
 - Play Area
 - Whether boundary wall exists ☐ Yes ☐ No
6. Accommodation and Facilities
 - Facility Number/Status
 - Classrooms
 - Library and Reading Room
 - Science Labs (Physics, Chemistry, Biology)
 - Computer Lab
 - Maths Activity Room
 - Social Science Room
 - Auditorium / Hall
 - Staff Room Head
 - Teacher's Room
 - Office Room
 - Smart Classrooms (ICT Enabled)
 - Barrier-Free Access (Ramps, Toilets, etc.) ☐ Yes ☐ No
 - Boys' Toilets
 - Girls' Toilets
 - Drinking Water Facility ☐ Yes ☐ No
 - Handwashing Stations ☐ Yes ☐ No
 - Kitchen (for MDM if applicable) ☐ Yes ☐ No

7. Teaching and Learning
- Total Enrollment
- Pupil-Teacher Ratio (PTR)
- Teaching Staff Appointed As Per Norms ☐Yes ☐No
- Learning Materials Available ☐ Yes ☐ No
- Vocational/Skill-based Education Facilities
- Special Educator Appointed ☐Yes ☐No
- ECCE Facility (if applicable) ☐Yes ☐No
- Support for CWSN (Children with Special Needs) ☐Yes ☐No
8. Financial Transparency
- Salary Payment Mode ☐ECS ☐Cheque ☐Cash
- Last 3 Years' Income & Expenditure Statements (Attach copies)
- School receives loan/grants ☐ Yes ☐ No
- Fund transfer to Society/Sister Concerns ☐Yes ☐No
- Depreciation Claimed ☐ Yes ☐ No
- Reserve Bank A/c for Depreciation (if any)
9. Library and Resources
- Particular Number
- Books
- Magazines
- Newspapers
- Digital Resources (e-content) ☐Yes ☐No
10. RTE and NEP Compliance
- Criterion Status
- No Capitation Fee Taken ☐Yes ☐No
- No Screening Procedure for Admission ☐Yes ☐No
- Inclusive Education Practiced ☐ Yes ☐ No
- 25% Admission under EWS Category ☐Yes ☐No
- Regular Teacher Training Conducted ☐Yes ☐No
- Parent-Teacher Association Formed ☐Yes ☐No

PROFORMA FOR RECOGNITION :

1.	Name of the society/trust/association			
2.	Name of the District in which school is situated			
3.	Name of the Zone in which school is situated			
4.	School address for correspondence			
	(All fields mandatory except (*) marked fields			
	House No.	Street No.*	Sector*	
	Village	State Name	Pin Code	
5.	Whether EC issued for the school (If yes, attach Copy of EC, if minority institution attach Minority Certificate)			
6.	Recognition is desired upto Middle/Secondary/ Senior Secondary (Mention Streams)			

7.	Registration No. of Society/Trust			
	(a) Name of the Manager of the school			
	(b) Contact No. of Manager			
	(c) Academic Qualification of the Manager			
	(d) Experience detail of the Manager (Enclose documentary proof) Teaching experience_____years, Administrative experience _____ years			
8.	Date of issue of letter of approval of Scheme of Management by Directorate of Education			
9.	Total Area of the school campus with all the supporting documents of land and building. (In sqmtrs. only)			
	(i) Whether the land is owned by Society or taken on lease basis			
	(ii) Total area of school campus including building and play ground			
	(iii) Area of constructed school building only			
	(iv) Area of Play Ground only			
10.	Accommodation provided in the school building (in numbers/numerical)			
	(a) Number of class rooms			
	(b) School library and Reading Room			
	(c) Biology lab			
	(d) Physics lab			
	(e) Chemistry lab			
	(f) Computer lab			
	(g) Science Activity lab for Middle and Secondary classes			
	(h) Maths Activity lab			
	(i) Social Science Activity lab			
	(j) Auditorium/Hall			
	(k) Staff Room			
	(l) Rooms for head of school			
	(m) Office Room			
	(n) Whether all facilities have barrier free access			
	(o) Details of toilets in school boys			
	(p) Details of toilets in school girls			
11.	Total enrollment of students:			
12.	Whether qualified and eligible staff is recruited by School as per recruitment rules?			
13.	Whether the school is paying salary to its staff as per pay Commission through ECS/crossed cheque?		Yes/No	
14.	Whether the school has raised secured/unsecured loan?			
15.	Details of income and expenditure accounts of the school for the last three years	Year	Income	Expenditure
		1st year		
		2nd year		
		3rd year		
16.	Whether the school is transferring any fund to the Society or its sister concern?		Yes/No	
17.	Whether the school is claiming depreciation?		Yes/No	
	(a) If yes, details of Depreciation Reserve Bank Account			

18.	Other facilities			
	Norms	Particulars to be submitted by the school		
	(a) Number of desks, fans and tube lights provided in each classroom	Desk	Fans	Tube lights
	(b) Library	No. of books	No. of magazines	No. of newspapers
	(c) Whether Teaching Learning material is available?	Yes/No		
	(f) Whether kitchen available?	Yes/No		

Declaration

I hereby declare that all information provided above is true and correct to the best of my knowledge and belief. The school will adhere to the provisions of the RTE Act, 2009 and align practices with NEP,2020.

Signature of Manager/Chairperson : _____

Name : _____

Designation : _____

Date : _____

Seal of the Institution

FORM-II

Checklist for Opening/Upgradation and Recognition of Private Schools (Aided and Unaided) in Arunachal Pradesh, 2026

The following documents shall be submitted by the applicant for grant of permission/recognition for opening or upgradation of a Private School under the Rules for Regulating the Opening/Recognition of Schools Managed by Private Sector (Aided and Unaided) in Arunachal Pradesh, 2026.

1. Government Approval Certificate
- Formal approval issued by the Director of Elementary Education specifying the date from which the school is permitted to commence operation. No school shall function without such approval.
2. Registered Society/Trust Certificate
- Copy of valid Registration Certificate under the Societies Registration Act, 1860 or any other law in force governing educational institutions.
3. Land Ownership/Lease Documents
- Proof of ownership of land or registered lease deed/lease agreement/Land Possession Certificate (LPC) for the school premises.
4. Teachers' Qualification and Staff Details with Salary
- The school shall furnish:
- List of teaching and non-teaching staff;
- Educational and professional qualifications of teachers as prescribed by NCTE/RTE Act, 2009 and NEP, 2020;Salary statement showing payment through Direct Benefit Transfer (DBT) or bank transfer in accordance with the minimum wages prescribed by the Government.
5. Building Safety and Structural Stability Certificate
- Certificate issued by the competent authority certifying that the school building is structurally safe for educational purposes, including certification of electrification and electrical safety.

6. Fire Safety Certificate

Valid Fire Safety Certificate issued by the Fire and Emergency Services Department.

7. School Safety and Infrastructure Self-Declaration

A Self-Declaration in the prescribed format by the School Management certifying that the school has complied with the prescribed norms relating to:

- * Safe drinking water;
- * Sanitation and separate toilets for boys and girls;
- * CCTV installation;
- * Disaster preparedness and safety measures;
- * Road accessibility;
- * Play ground and sports facilities;
- * Boundary wall/fencing;
- * Ramps and accessibility for Children with Disabilities (CwDs);
- * Classroom furniture and other basic infrastructure prescribed under the RTE Act, 2009 and NEP, 2020.

The Directorate of Elementary Education/DDSE shall verify the above during inspection before grant of recognition.

8. EWS Compliance Declaration

Proof of reservation of 25% seats for children belonging to the Economically Weaker Sections (EWS) and Disadvantaged Groups in accordance with Section 12(1)(c) of the Right of Children to Free and Compulsory Education Act, 2009, wherever applicable, together with a declaration of compliance.

Note:

This Checklist has been revised in accordance with the Government Office Memorandum No. HTE-17/6/2026 dated 29th July, 2026 issued for facilitating Ease of Doing Business.

The requirement of Essentiality Certificate and other redundant certificates stands dispensed with.

No document other than those specified above shall ordinarily be insisted upon for processing applications for opening, upgradation or recognition of private schools unless specifically required under any Central or State law.

Mudo Nikhang Tamo, APCS
Deputy Secretary Education,
Government of Arunachal Pradesh,
Itanagar.

NOTIFICATION

The 26th August, 2026

No. AR-33/17/2026-SECT-1-AR.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in pursuance of the decision taken by the Hon'ble Cabinet in its meeting vide No. CAB/M-11/8/2026 dated 13th August, 2026 the Governor of Arunachal Pradesh is pleased to approve and notify the adoption of uniform eligibility criteria for Direct Recruitment through the competitive examinations to all posts/services under the Government of Arunachal Pradesh, including State Government Departments, Public Sector Undertakings (PSUs), Autonomous Bodies and Local/Urban Bodies.

1. Mandatory Eligibility Criteria for Direct Recruitment :

Every candidate applying for direct recruitment to any post under the Government of Arunachal Pradesh, Public Sector Undertakings, Autonomous Bodies and Local/Urban Bodies must satisfy the following conditions :

(i) Permanent Residence Criterion :

The candidate must be a citizen of India and an inhabitant of Arunachal Pradesh holding a valid Permanent Residence Certificate (PRC) of Arunachal Pradesh issued by the designated Competent Authority under the Government of Arunachal Pradesh.

(ii) Indigenous Status and Arunachal Pradesh Scheduled Tribe Criterion :

The candidate must be an original inhabitant of Arunachal Pradesh and hold an Arunachal Pradesh Scheduled Tribe (APST) Certificate issued by the Competent Authority of the Government of Arunachal Pradesh, as per the list of Tribes notified by the Government of India in the Constitution (Scheduled Tribes) Order, 1950, as amended from time to time.

(iii) Indigenous Tribal Language Proficiency Criterion :

The candidate must be able to speak any of the indigenous Tribal Languages of Arunachal Pradesh as per the list of Tribal Languages notified by the Government of India under the Constitution of India Scheduled Tribes Order, 1950, as amended from time to time and must possess working knowledge of the local indigenous tribes.

2. Implementation Mechanism for Language Test :

Until such time that the Arunachal Pradesh Scheduled Tribes Language proficiency Test is formally structured in a written format as part of the initial Competitive Examination, the following mechanism shall govern Language Proficiency Evaluation :

1. **Post - Joining Probation Period :** A mandatory language Test shall be conducted after the candidate joins service, within a probation/stipulated period of three (3) Years.
2. **Consequences of Non - Compliance :** Failure to pass the language Test within the Probation/ stipulated period of three (3) years shall result in the withholding of annual increments and further promotions until the candidate successfully passes in any notified Arunachal Pradesh Scheduled Tribes Language.

3. Applicability and Compliance :

1. The Arunachal Pradesh Public Service Commission (APPSC) and the Arunachal Pradesh Staff Selection Board (APSSB) shall immediately incorporate these mandatory eligibility clauses and post-joining Language Test Mechanisms in all future recruitment advertisements and rules.
2. These rules shall be applicable to all the Recruitment Rules/Service Rules of Group 'A', 'B' and 'C' posts/services and equivalents with immediate effect.

By order and in the name of the Governor of Arunachal Pradesh

Manish Kumar Gupta, IAS
Chief Secretary to the
Government of Arunachal Pradesh,
Itanagar.

OFFICE - MEMORANDUM

The 27th August, 2026

No. CLMCA-11030/4/2026.—In exercise of the powers conferred under Section - 14(3) of the Legal Metrology Act, 2009, the Governor of Arunachal Pradesh is pleased to order the Charter of Duties of all Legal Metrology Officers and Technical Staffs of the Department of Legal Metrology and Consumer Affairs, for the posts of Controller to Manual Assistant effective functioning of the Department and define their individual domain of discharging official works, in addition to other duties and responsibilities which may be assigned to them from time to time, as hereunder :-

1. Controller :

- (i) He/she shall be the Head of Office of Legal Metrology and Consumer Affairs Department under Government of Arunachal Pradesh.
- (ii) He/she shall be Ex-officio Director Consumer Affairs, Government of Arunachal Pradesh.
- (iii) All the final decisions related to policies and programme of the Department (including Consumer Commissions), new schemes and proposals for submission to State Government and GoI, budget and finance related issues and matters including audit reports (local and A.G), internal shuffling/ re-shuffling of officers and officials, assignment of branches of the Department, finalization of charter of duties, representing the Department at zonal level, state level and national level meetings, delegation of statutory provisions under Legal Metrology Act, 2009 to subordinate officers, finalizing the working jurisdiction of LMOs posted in various district, etc. and any other issues relevant to the activities of the Department shall be vested upon him/her.
- (iv) As drawing and disbursing officer of the Department, he/she shall be the approval and sanctioning authority, as notified by State Government from time to time. Moreover, he may delegate his power and functions as DDO to any subordinate 'Group -A' Officer, whom he thinks fit to function.

2. Deputy Controller (HQ.) :

- (i) He/she shall assist the Controller in bringing about a solution or a way to solve each and every issue of the Department from time to time, or, as and when sought by the Controller.
- (ii) Files of all the branches in the Headquarter office shall be routed to Controller through Deputy Controller (Headquarter), except in cases of urgent matter and upon directives of authorities.
- (iii) In absence of Controller, he/she shall look after the office works, as may be entrusted by the Controller upon him/her, from time to time.
- (iv) He/she shall look after any other branch/subject as may be decided and directed by the Controller.

3. Deputy Controller (East Zone) :

- (i) He/she shall be responsible for all the department related works, under legal Metrology and consumer affairs in all the districts under his jurisdiction, i.e., in the Districts of Dibang Valley, Lower Dibang Valley, Anjaw, Lohit, Namsai, Changlang, Khonsa, Longding and Tirap, Miao etc.
- (ii) He/she shall have an overall supervisory role within his jurisdiction and report to Controller, LM and CA in case of any discrepancies or suggestions.
- (iii) He/she shall closely coordinate with Divisional Commissioner (East Zone), all the Deputy Commissioners and ADCs, as the case may be, within his working jurisdiction, for smooth and effective functioning of the Department offices.
- (iv) He/she shall form teams of officers to conduct enforcement activities in districts under his jurisdiction and ensure search and seizure activities in specified periods.

4. Deputy Controller (Central Zone) :

- (i) He/she shall be responsible for all the department related works, under Legal Metrology and Consumer Affairs in all the districts under his jurisdiction, i.e., in the districts of Lower Siang, Siang, Leparada, East Siang, West Siang, Shi-Yomi and Upper Siang.
- (ii) He/she shall have an overall supervisory role within his jurisdiction and report to Controller, LM and CA, in case of any discrepancies or suggestions.
- (iii) He/she shall closely coordinate with all the Deputy Commissioners and ADCs, as the case may be, within his working jurisdiction, for smooth and effective functioning of the Department offices.
- (iv) He/she shall form teams of officers to conduct enforcement activities in districts under his jurisdiction and ensure search and seizure activities in specified periods.
- (v) DCLM (Headquarter) shall temporarily look after the charges of DCLM (Central Zone), until further order.

5. Deputy Controller (West Zone) :

- (i) He/she shall be responsible for all the department related works, under Legal Metrology and Consumer Affairs in all the districts under his jurisdiction, i.e. under the districts of Tawang, West Kameng, East Kameng, Pakke Kessang, Kurung Kumey, Kra Daddi, Kamle, Keyi Panyor, Upper Subansiri, Lower Subansiri, Bichom and Papum Pare District.
- (ii) He/she shall have an overall supervisory role within his jurisdiction and report to Controller, Legal Metrology and Consumer Affairs, in case of any discrepancies or suggestions.
- (iii) He/she shall closely coordinate with Divisional Commissioner (West Zone), all the Deputy Commissioners and ADCs, as the case may be, for smooth and effective functioning of the Department offices, within his jurisdiction.
- (iv) He/she shall form teams of officers to conduct enforcement activities under his jurisdiction and ensure search and seizure activities in specified periods.

6. Assistant Controller (Headquarter) :

- (i) He/she shall be designated as Branch Officer of any branch/subject of the Headquarter office, as decided by Controller, from time to time, for smooth and effective performance of that branch.
- (ii) As branch officer, he/she shall be responsible for all the official works of the branch including data assimilation, resource and manpower mobilization related to any issue under his assigned branch, suggestion and recommendations to Controller on the basis of such data as simulation and legal provisions under relevant Acts and Rules, etc.
- (iii) As a designated branch officer, he/she shall issue official orders, memorandum, circular, letters, notes, etc., in his signature at the behest of Controller. **Note:** At present, this Headquarter Office has the following branch of offices being manned by a branch officer each:

1. **ACLM (Nazareth)** - Shall look after the Nazareth branch and to ensure timely provision of stationery, equipment, furniture, etc., to the Office and also put up bills raised on basis of such procurement.
2. **ACLM (Building)**- Shall look after the repair and maintenance of Headquarter office, both civil and electrical. All the building related proposals under LM and CA, including State Commission shall be initiated and executed by him.
3. **ACLM (Enforcement)**- He/she shall look after all the enforcement related activities of the Department which includes framing or amending of rules under Legal Metrology, relevant correspondences and submission of reports to GOI, defining territorial jurisdiction of LMOs, endorsing reports and reports from district to State Government, as and when required from time to time, or as and when sought for.
4. **ACLM (Laboratory)**- He/she shall be responsible for maintaining the SSL and all the WSLs in the state. He shall ensure timely receipt of verification date stamps and plugs from I.G Mint, Mumbai. He shall also look after timely print of statutory forms of the Department and ensure dispatch of such forms to all LMOs, as and when requisitioned.
5. **ACLM(MV)** - He/she shall be responsible for proper maintenance of all the department government vehicles and assigning drivers against each vehicle. As branch officer, he/she shall initiate the proposals for procurement of new vehicles, as and when required, condemnation of vehicles and ensure proper up keeping of log-books of all the department vehicles.
6. **ACLM (Publicity & Propaganda)** - He/she shall be responsible for conducting publicity and propaganda works of the Department within the jurisdiction of Headquarter establishment, as may be defined by authority. Normally, all the State-level publicity and awareness programmed and those within the territorial jurisdiction of ICR falls within the Headquarter jurisdiction. Fund distribution to district offices for the purpose of publicity and consumer awareness programmed shall be distributed to district offices after obtaining approval of authority/competent authority, as the case may be.
7. **ACLM (CA)** - He/she shall be responsible for all the works relating to consumer affairs section like conduct of meetings related to consumer affairs through State Consumer Protection Councils, etc., Reports and returns related to consumer cases at district commissions and state commissions shall be dealt by him. All the Acts and Rules related to Consumer Affairs, State Commission and District Commissions shall be dealt at length by him/her.
8. **ACLM (Budget)** - He/she shall be responsible for all the subject and matters related to budget section of the Department.
9. **DDO** - He/she shall act as drawing and disbursing officer of the Department at the behest of the Controller, LM and CA.
10. **Manager (Helpline)** - He/she shall be responsible for proper up keeping and maintenance of the State Consumer Helpline and ensure timely disposal of complaints received through the Helpline. At present, ACLM (Publicity and Propaganda) shall be looking after the charges/works of Manager (helpline).
11. **Assistant Controller (District) :**
 - (i) As HoD in the districts, he/she shall have a supervisory, advisory and administrative role in matters pertaining to enforcement of provisions of Legal Metrology Act, 2009, in the territorial jurisdiction within his district.
 - (ii) He/she shall closely coordinate with respective Deputy Commissioners of the District for smooth and effective functioning of the Department office.
 - (iii) He/she shall report to his zonal Deputy Controller about all his departmental activities and endorse copies to Controller, LM and CA and Deputy Commissioners.
 - (iv) All the enforcement activities in the district, as carried out by the Inspector(LM and CA), shall be supervised and monitored by him/her.
 - (v) He/she shall perform enforcement activities only on the event of Inspector (LM and CA) being absent, or, as per special direction by way of an Order from Controller, LM and CA.
 - (vi) In the subject of Consumer Affairs, he/she shall act as DCPO (District Consumer Protection Officer) and assist the District Commission in initiating consumer case/complaint's proceedings and disposal of consumer complaints/cases.
 - (vii) He/she shall also be responsible for conducting publicity and propaganda works including conducting consumer awareness programmes during important occasions in the district under his jurisdiction.
12. **Inspector (LM and CA) :**
 - (i) He/she shall be the field enforcement officer of the department directly empowered to exercise the provisions of Legal Metrology Act, 2009 and Arunachal Pradesh Legal Metrology (Enforcement) Rules, 2011 and subsequent amendments.

- (ii) He/she shall be responsible for verification and stamping of weights and measures under his jurisdiction as per laid down provisions under the Act and Rules.
- (iii) He/she shall directly report all his official activities to his zonal Deputy Controller and inform Controller, LM and CA, Deputy Commissioner and Assistant Controller (LM and CA).
- (iv) In the districts where Inspector (LM and CA) is functioning as HoD, he/she shall act as DCPO (District Consumer Protection Officer) and assist the District Commission in initiating consumer case/complaint's proceedings and disposal of such consumer complaints/cases.
- (v) He/she shall also be responsible for conducting publicity and propaganda works including conducting consumer awareness programmes during important occasions in the district under his jurisdiction.
- (vi) He/she shall perform his official works in close co-ordination with Deputy Commissioner/ADCs of the district/sub-divisions, as the case may be.

13. Technical Assistant (LM and CA) :

- (i) He/she shall be responsible for proper up keeping and maintenance of the Secondary Standards Laboratory at Headquarter office.
- (ii) He/she shall work under the directives and guidance of ACLM (Laboratory) and apprise him/her of any shortcomings in maintenance of the secondary standards laboratory.
- (iii) He/she shall coordinate with RRSL, Guwahati for annual calibration of weights and measures of SSL and take up all required arrangements for doing so.
- (iv) He/she shall ensure all the district working standards laboratories are being maintained properly and also initiate necessary steps for annual calibration of weights and measures of WSL in district offices.
- (v) Any other work and duties, as assigned by Controller, LM and CA from time to time.

14. Assistant Inspector :

- (i) He/she shall assist Inspector (LM and CA) in all enforcement works and other office related works under the jurisdiction.

15. Manual Assistant (Senior) :

- (i) He/she shall assist the Technical Assistant in all the SSL and WSL related works of the Department under the directives and guidance of Controller, LM and CA.
- (ii) Any other work and duties, as may be assigned by Controller, LM and CA.

16. Manual Assistant :

- (i) He/she shall be responsible for maintenance of WSL (Working Standards Laboratory) under his/her jurisdiction and under directives and guidance of Inspector (LM and CA).
- (ii) He/she shall assist Inspector (LM and CA) in all enforcement works and other office related works under the jurisdiction.

He/she shall be responsible for the physical verification and stamping of such weights and measures, as are being used by traders/users in commercial transactions and as presented before him/her, as per directives of Inspector (LM and CA).

Mige Kamki, IAS
Secretary,
Legal Metrology and Consumer Affairs,
Government of Arunachal Pradesh,
Itanagar.

NOTIFICATION

The 28th August, 2026

No. AGRI/E-29/2022.—In exercise of the powers conferred by the proviso to Article 309 of the constitution of India, the Governor of Arunachal Pradesh is pleased to make the following rules to regulate the method of recruitment to the post(s) of **Senior Statistical Assistant** in the Department of Agriculture under the Government of Arunachal Pradesh, namely:-

1. Short title and commencement :

- (i) These Rules may be called "**General Arunachal Service, Group -'B' Senior Statistical Assistant, Non- Gazetted (Non- Ministerial) Recruitment Rules, 2026**".
- (ii) They shall come into force on the date of their publication in the Arunachal Pradesh Gazette.

2. These rules shall apply to the posts as specified in the column 1 of the Scheduled Annexed to the Rules.
3. **Number of posts, classification and level in Pay Matrix :** The number of posts, their classification and level in pay matrix attached there to shall be as specified in the **column 2 to 4** in the Schedule aforesaid.
4. **Method of Recruitment, age limit and other qualifications:** The method of Recruitment to the posts, age limit, qualifications and other matters relating thereto shall be as specified in the **column 5 to 13** of the Scheduled aforesaid.
5. **Disqualification :** No person.

(a) who has entered into or contracted a marriage with a person having spouse living; or

(b) who having a spouse living, has entered into or contracted a marriage with any persons, shall be eligible for the appointment to the said post:

Provided that the Governor of Arunachal Pradesh may if satisfied, that such marriage is permissible under personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of these rules.

6. **Power to Relax :** Where the Governor of Arunachal Pradesh is of opinion that it is necessary or expedient so to do,he may, by order for reasons to be recorded in writing and in consultation with the Selection Board relax any of the provisions of these rules with respect to any class or category of persons.
7. **Repeal and saving :** All rules and procedures corresponding to these rules and procedures in force immediately before the commencement of these rules are hereby repealed, provided that any order made or action taken under the rules so repealed shall be deemed to have been validly made or taken under the corresponding provisions of these rules.

Nothing in these rules shall affect reservation/relaxation of age limit and other concessions required to provide for the Arunachal Pradesh Scheduled Tribes and other special categories of persons in accordance with orders issued by the Government of Arunachal Pradesh from time to time in this regard.

Samuel Changkija

Secretary (Agriculture),

Government of Arunachal Pradesh,

Civil Secretariat,

Itanagar.

Column No.	Particulars	Provisions
1	2	3
1	Name of the Post	Senior Statistical Assistant.
2	No. of Post	2 (two) posts “*2026” subject to variation dependent on workload.
3	Classification	General Arunachal Service, Group - ‘B’ Non-Gazetted, Non-Ministerial.
4	Level in the Pay Matrix	Level 6 ₹ 35,400-,1,12,400 PM
5	Whether the Selection or non-selection post	Selection
6	Age limits for direct Recruitment	Between 18 years and 35 years with 5 (five) years relaxation to the candidates belonging to the Arunachal Pradesh Scheduled Tribe i.e. upto 40 years in accordance with Arunachal Civil Service and Civil Posts (Upper Age Limit for Direct Recruitment) (Amendement) Rules, 2023 as amended from time to time.
7	Education and other qualification required for direct recruits.	Bachelor Degree from a recognized University with Mathematics/Economics/Statistics/Commerce as one of the subjects.
8	Whether age and educational qualification prescribed for direct recruits will apply in case of promotes.	I. Age : No. II. Educational Qualification : No, but must possess a graduate degree from a recognized institution.

9	Period of probation, if any	2 (two) years.
10	Method of recruitment whether recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by the various methods.	1. 50% by Promotion. 2. “50% by Direct Recruitment on the basis of merit adjudged through examination to be conducted by Arunachal Pradesh Public Service Commission (APPSC). The Scheme of Examination shall be prepared by the department in consultation with APPSC”.
11	In case of recruitment by promotion/deputation/ transfer grades from which promotion/ deputation/transfer to be made.	50% by Promotion from the Agriculture Statistical Inspector of the Department who have completed 6(six) years of regular service in Level - 5 of Pay Matrix and possessing a graduate degree from a recognized institution, failing which by deputation from the employees of Central Government/State Government/UT Government holding analogues post on a regular basis in the parent department and possessing the qualifications and experience prescribed for direct recruitment under Col. No. 7.
12	If a Departmental Promotion Committee exists what is its Composition.	Group- 'B' Departmental Promotion Committee for Promotion and Departmental Confirmation Committee for Confirmation : 1. Head of the Department i.e, — Chairman Principal Secretary/Commissioner/ Secretary of the Department 2. Commissioner/Secretary not — Member connected to the work of the Department 3. Head of Office (Director) — Member 4. One Group- 'A', A.P.S.T. Officer, — Member. if None of the member belongs to APST as per general orders amended from time to time.
13	Circumstances in which APPSC/APSSB is to be consulted in making recruitment.	Consultation with the Arunachal Pradesh Public Service Commission is Applicable in respect of Direct Recruitment as per the APPSC (Limitation of functions) Regulation, 1988, as amended from time to time.

Samuel Changkija
Secretary (Agriculture),
Government of Arunachal Pradesh,
Civil Secretariat,
Itanagar.

NOTIFICATION

The 30th August, 2026

No. CMOTS/2026/02.—The Governor of Arunachal Pradesh hereby notifies the Standard Operating Procedure (SOP) for Maintenance Immunosuppressive Therapy for Post-Kidney Transplant Patients under CMOTS through CMAAY and PM-JAY, enclosed as Annexure, for implementation with immediate effect.

All stakeholders concerned shall strictly comply with the provisions of the said SOP.

Vivek H.P, IAS
Secretary (Health & FW),
Government of Arunachal Pradesh,
Civil Secretarait,
Itanagar.

Standard Operating Procedure (SOP)**Title : Standard Operating Procedure for Maintenance Immunosuppressive Therapy under the Chief Minister Organ Transplant Scheme (CMOTS) through the Chief Minister Arogya Arunachal Yojana (CMAAY) and Ayushman Bharat PM-JAY****1. Introduction :**

Kidney transplant recipients require lifelong maintenance immunosuppressive therapy to prevent graft rejection and ensure long-term graft survival. At present, more than 350 post-kidney transplant patients in Arunachal Pradesh require uninterrupted access to these essential medicines. Any interruption in therapy may result in acute rejection, graft failure, increased morbidity and substantial financial burden on patients and the Government.

With the approval of maintenance immunosuppressive therapy under the Chief Minister Organ Transplant Scheme (CMOTS), this SOP provides the operational framework for its implementation. The State Health Agency (SHA) under the Department of Health and Family Welfare shall be the implementing agency while the Tomo Riba Institute of Health and Medical Sciences (TRIHMS) shall serve as the nodal clinical centre for beneficiary management and treatment.

Under this SOP, the roles and responsibilities of the stakeholders shall be as follows :

- (i) **The Department of Health and Family Welfare**, shall be responsible for policy formulation, issuance of operational guidelines, provision of funds, overall administrative oversight and periodic monitoring of the implementation of this SOP.
- (ii) **The State Health Agency (SHA)**, shall be responsible for pre-authorisation, approval of eligible cases, claim processing and reimbursement to hospital in accordance with the approved Scheme guidelines.
- (iii) **Tomo Riba Institute of Health and Medical Sciences (TRIHMS)**, shall be responsible for identification and registration of eligible post-kidney transplant patients, prescription of maintenance immunosuppressive therapy, periodic clinical follow-up, monitoring treatment compliance and clinical outcomes and maintenance of the patient registry.
- (iv) **Designated Pharmacies**, including Pradhan Mantri Bhartiya Janaushadhi Pariyojana (PMBJP) outlets and other empanelled pharmacies, shall ensure procurement of quality-assured medicines, adequate stocking, dispensing of prescribed immunosuppressive medicines against valid prescriptions and maintenance of dispensing records for monitoring and audit.

2. Objective :

- (i) To ensure continuous and affordable access to maintenance immunosuppressive drugs.
- (ii) To reduce out-of-pocket expenditure for transplant recipients.
- (iii) To establish a standardized system for procurement, approval and follow-up.

3. Scope :

This SOP applies to all post-kidney transplant patients who are beneficiaries under CMAAY or AB PM-JAY and are receiving post-transplant treatment within the State.

4. Eligibility Criteria :

Patients must :

- (i) Be a valid beneficiary under CMAAY or AB PM-JAY (card holder).
- (ii) Have undergone a kidney transplant at a recognized transplant centre.
- (iii) Be prescribed maintenance immunosuppressive therapy by a nephrologist.

5. Application and Approval Process :

- (i) The process shall follow existing scheme guidelines, including:
 - (a) Pre-authorisation under CMAAY/PMJAY.
 - (b) Submission of required documents:
 - Valid scheme card (CMAAY/PMJAY)
 - Prescription issued by the treating nephrologist of the state
 - Mandatory document as per post-transplant packages-
 - Pre-Auth document : Clinical notes with planned line of management, Reports of the transplant surgery, any investigations done
 - Claim Processing : Details of the drug and dosage used for treatment rejection, Clinical notes and All investigation reports

- (ii) Approval shall be granted through the designated authority SHA as per existing protocols.
- (iii) Renewal/continuation approvals shall be processed periodically as per scheme norms.
- (iv) The payment shall be made to hospital as per the existing package rate of CMAAY/PM-JAY.
- (v) Provision of benefits shall be subject to availability of funds within the beneficiary's scheme wallet under CMAAY/PMJAY.

6. Procurement of Medicines :

- (i) Immunosuppressive drugs shall be procured through designated Government-supported pharmacies, including:
 - (a) Pradhan Mantri Bhartiya Janaushadhi Pariyojana outlets (Jan Aushadhi Kendras)
 - (b) Other empanelled/institutional pharmacies as notified by the Health Department.
- (ii) Procurement shall ensure:
 - (a) Availability of quality-assured generic/standard drugs.
 - (b) Cost-effectiveness and uninterrupted supply.

7. Distribution and Dispensing :

- (i) The following medicines and other drugs prescribed by the treating nephrologist may be dispensed under this SOP:
 - (a) Tacrolimus
 - (b) Cyclosporine
 - (c) Mycophenolate Mofetil / Mycophenolate Sodium
 - (d) Prednisolone (Wysolone)
 - (e) Valganciclovir
 - (f) Trimethoprim-Sulfamethoxazole (Septran)
 - (g) Any other maintenance immunosuppressive or prophylactic medicine prescribed by the treating nephrologist.
- (ii) Medicine shall be dispensed only :
 - (a) Against a valid prescription issued by a nephrologist
 - (b) Through designated pharmacies (Jan Aushadhi or empanelled pharmacy)
- (iii) Designated pharmacy shall maintain adequate stock to ensure uninterrupted supply and prevent treatment interruption.
- (iv) Patient records shall be maintained for drug dispensing and utilization tracking.

(8) Follow-up Protocol :

- (i) Patients shall undergo regular follow-up as per clinical requirement:
 - (a) Monthly/SOS follow-up during the initial 1st 6 months post-transplant
 - (b) Thereafter, every two month follow up (or as advised by the nephrologist)
- (ii) Follow-up shall include:
 - (a) Clinical assessment
 - (b) Monitoring of drug compliance
 - (c) Necessary laboratory investigations
- (iii) Adjustments in drug dosage shall be made strictly by the treating nephrologist.

(9) Review and Amendment :

- (i) This SOP shall be reviewed periodically by the Department of Health and Family Welfare and may be amended based on changes in CMOTS, CMAAY/AB PM-JAY guidelines, clinical evidence, or administrative requirements.

Vivek H.P, IAS
Secretary (Health & FW),
Government of Arunachal Pradesh,
Civil Secretariat,
Itanagar.