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GOVERNMENT OF ARUNACHAL PRADESH

PART - III

Resolutions, orders, notifications, rules etc., issued by the Government and Heads of Departments.

NOTIFICATION

The 6th July, 2026

No. DOI-18/6/2025 (E-226494)/4764.—In pursuance of the objectives of the **One District One Product (ODOP) Initiatives** for promoting District-specific products, strengthening value chains, enhancing market access, encouraging entrepreneurship and facilitating convergence of Government schemes, the Government of Arunachal Pradesh, Department of Industries, is pleased to notify the **Guidelines for Formation of Special Purpose Vehicles (SPVs) for setting up Common Facility Centres(CFCs)** under the One District One Product Initiative.

These Guidelines shall serve as the governing framework for the constitution, registration, governance, operation, financial management, monitoring and dissolution of Special Purpose Vehicles (SPVs) established under the ODOP Initiative in the State.

Guidelines for Formation of Special Purpose Vehicle (SPV) for setting up Common Facility Centre under One District One Product(ODOP) initiatives.

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Abbreviations:

SPV	Special Purpose Vehicle
CFC	Common Facility Centre
ODOP	One District One Product
DPIIT	Department for Promotion of Industry and Internal Trade
MoCI	Ministry of Commerce and Industry
MSME	Micro, Small and Medium Enterprises
LLP	Limited Liability Partnership
SHG / SHGs	Self-Help Group(s)
NGO / NGOs	Non-Governmental Organization(s)
Co-op	Cooperative
DLC	District Level Committee
DIC	District Industries Centre
SLC	State Level Committee
EoI	Expression of Interest
DPR	Detailed Project Report
CA	Chartered Accountant
Escrow A/c	Escrow Account
R&D	Research and Development
ICT	Information, Communication and Technology
DC	Deputy Commissioner / District Collector
DDI	Deputy Director Industries
IA	Implementing Agency
DPO	District Planning Office
DAO	District Agricultural Office
DHO	District Horticulture Office
LDBM	Lead District Bank Manager
SLB	State Lead Bank
TI	Technical Institution
TC	Technology Centre

Introduction:

The creation of a Special Purpose Vehicle (SPV) for the establishment of a Common Facility Centre (CFC) under the One District One Product (ODOP) programme is a strategic initiative spearheaded by the Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry. This initiative aims to bolster local economies by enhancing the production capabilities and market reach of unique district-specific products. The ODOP initiative is designed to identify, promote and support the production of unique goods and crafts specific to each district, thereby fostering regional economic growth and preserving cultural heritage.

The SPV will serve as the organizational backbone for the CFC, bringing together stakeholders from the government, private sector and local communities. Its primary role will be to manage the development, operations and maintenance of the CFC, ensuring it meets the needs of local artisans and producers. The CFC will provide state-of-the-art facilities, including advanced machinery, quality control labs and training centres, aimed at enhancing productivity, ensuring quality standards and facilitating innovation, detailed scope of work of the SPV is given in **Annexure - III**.

By centralizing resources and expertise, the SPV will enable micro, small and medium enterprises (MSMEs) and local artisans to overcome production challenges, scale their operations and access larger markets. This collaborative approach will not only drive economic growth but also preserve and promote the unique cultural and traditional crafts of the region, aligning with the broader goals of the ODOP Initiative.

Objective:

The objective of creating a Special Purpose Vehicle (SPV) for the establishment of a Common Facility Centre (CFC) under the One District One Product (ODOP) initiative of the Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, is to facilitate the comprehensive development and promotion of the district-specific product, ensuring sustainable economic growth and enhanced livelihoods. The key objectives include:

1. **Enhance Production Capacity and Quality:** To provide state-of-the-art infrastructure and shared resources that improve the production capacity, efficiency and quality of the district's signature product, thereby boosting its competitiveness in both domestic and international markets.
2. **Skill Development and Training:** To implement continuous skill development programs and training sessions for local artisans, craftsmen and workers, ensuring they are equipped with modern techniques and technologies while preserving traditional methods.
3. **Market Access and Expansion:** To facilitate better market access and expansion opportunities for the district-specific product through improved packaging, branding and marketing strategies. This includes leveraging e-commerce platforms and facilitating participating in trade national and international fairs and exhibitions.
4. **Sustainable Economic Growth:** To drive sustainable economic growth in the district by creating job opportunities, promoting entrepreneurship and supporting local businesses. The CFC will act as a catalyst for industrial development and community welfare.
5. **Integration with Supply Chains:** The SPV operated CFC will work to establish a robust supply chain of products being manufactured by the producers and facilitate linkages to important logistical nodes through its infrastructure, by coordinating with raw material suppliers, manufacturers, and distributors. This ensures a steady supply of high-quality inputs and efficient distribution of finished products being produced in the established CFC.
6. **Innovation and R&D:** To promote innovation in research and development (R&D) activities, to ensure product diversification, quality enhancement and the development of new product lines that align with dynamic market trends and consumer preferences.
7. **Collaboration and Partnerships:** To ensure collaboration and partnerships with various stakeholders, including government bodies, financial institutions, industry experts and international organizations, for technical assistance, funding and market linkages.
8. **Resource Optimization and Cost Efficiency:** To achieve resource optimization and cost efficiency by sharing common facilities such as machinery, testing labs, design studios and storage units, thereby reducing individual costs and increasing overall productivity.
9. **Promotion of Local Culture and Heritage:** To promote and preserve the local culture and heritage associated with the district-specific product, ensuring its authenticity and cultural significance are maintained and celebrated.

By establishing a CFC through an SPV under the ODOP initiative, it aims to create a structured and supportive ecosystem that empowers local producers, enhances product value and contributes to the socio-economic development of the district.

Eligibility Criteria:

The key criteria for forming the SPV are provided as follows

1. **Minimum Participation:** The SPV must have a minimum of 10 members. This ensures diverse stakeholder involvement and effective governance.
2. **Shareholding Limits:** No single member can hold more than 10% of the shares in the SPV. This distribution requirement promotes broad-based participation and prevents concentration of control.
3. **Product-Related Participation:** At least 2/3rd of the total SPV members must be from product-related entrepreneurial backgrounds. This includes individuals or entities directly engaged in the production, processing or marketing of the district-specific product.
4. **Land/Building Ownership:** The SPV must possess its own land/building or hold leased land/building registered in its name for a minimum period of 25 years under an irrevocable lease agreement. This ensures long-term stability and commitment.
5. **Legal Registration:** The SPV should be legally registered under one of the following frameworks:
 - o Companies Act
 - o Co-operative Societies Act
 - o Trust Act
 - o Limited Liability Partnership (LLP) Act
 - o Private Limited Companies
 - o Relevant State Government/State Government Agencies etc.

6. **Member Representation:** Members of the SPV must come from the identified One District One Product related fields, which may include:
- o Farmers or entrepreneurs
 - o Self-Help Groups (SHGs)
 - o Co-operative Societies
 - o Private Entrepreneurs
 - o Non-Governmental Organizations (NGOs)
 - o Producer companies or organizations (FPO/FPC)
 - o Volunteer organizations etc.

A member nominated by the Department of Industries can be a default and non-shareholding member of the SPV if the Government chooses to do so. The Deputy Commissioner (DC) can be the default and non-shareholding member of the SPV the Government chooses to do so.

This criterion ensures that the SPV represents a broad spectrum of stakeholders directly linked to the production and promotion of the district-specific product.

By meeting these eligibility criteria, the SPV will be well-positioned to establish and operate a CFC under the ODOP Initiative, thereby contributing to the economic development and promotion of the district's unique product. The SPV shall be responsible for the management, operation and maintenance of the CFC, and no recurrent expenditure shall be borne by the state under the scheme, for detailed Scope of work, Refer to **Annexure-III**.

Operation of SPV :

To effectively establish a Common Facility Centre (CFC) under the One District One Product (ODOP) Initiative, the following guidelines must be adhered to by the Special Purpose Vehicle (SPV):

A. Membership and Written Commitments :

1. **User Commitments:** In addition to its members, the SPV organizers must obtain written commitments from potential users of the proposed facility in a pre-determined format elucidating all legal and financial implications to the potential member, approved by the respective Deputy Commissioner. This ensures a broader base of support and guarantees proper understanding of the extensive benefits of the CFC.
2. **Democratic Constitution and Membership Expansion:** The SPV must have a democratic constitution that includes provisions for future membership expansion. This should specifically allow for the inclusion of individual entrepreneurs, ensuring flexibility and growth opportunities within the SPV.

B. Stakeholder Engagement and Collaboration :

1. **Engagement with Local Entrepreneurs:** The SPV must engage actively with local entrepreneurs and establish strong ties with connected organizations. These include financial institutions, banks, market experts, marketing institutions, legal experts and Government agencies. This network is essential for holistic support and resource mobilization.

C. Project Planning and Approval Process:

1. **Project Report Preparation:** The SPV is responsible for preparing a comprehensive and bankable project report for the establishment of the CFC. This report should detail:
 - o Annual action plans
 - o Cluster requirements.
 - o Specific activities to be undertaken.
 - o Expected outputs and outcomes.
 - o Deliverables
 - o Timelines for project completion
 - o Projected financials for approval of loans
2. **Proposal Submission and Examination:** The SPV must submit its project proposal to the District Level Committee (DLC). The DLC will review the proposal and send it to the Directorate of Industries with their recommendations. The Directorate of Industries will then review the proposal and forward it to the Office of the Commissioner/Secretary, Industries within 20 days of receipt.
3. **State Level Committee Review:** The Office of the Commissioner/Secretary of Industries will further verify the proposal and present it to the State Level Committee (SLC) within 40 days of receiving it from the Directorate of Industries. This step ensures an additional layer of scrutiny and validation.

D. Monitoring, Reporting and Post-Completion Operations :

1. **Progress Reporting:** The SPV is required to submit regular physical and financial progress reports, as well as a final completion report, to the head of the District Level Committee or the head of General Administration. This process ensures continuous monitoring and accountability throughout the project lifecycle.

2. **Post-Completion Consortium Operations** : Upon completion of the project, the SPV will continue to operate as a consortium. This consortium will manage and maintain the common facilities and infrastructure, ensuring their ongoing functionality and benefit to stakeholders.
3. **Fair Usage Charges** : The SPV must implement fair usage charges for non-SPV members, ensuring these charges do not exceed 20% more than those levied on SPV members. This policy maintains accessibility to the CFC while offering preferential rates to SPV members.

By adhering to these detailed guidelines, the SPV will be well-equipped to establish and manage a CFC under the ODOP Initiative, thereby promoting the district-specific product and contributing to local economic development.

E. Other Conditions :

1. **Director Independence**: Directors of SPVs for CFCs must maintain independence, meaning that a director of one SPV cannot serve as a director for any other SPV of a CFC. This ensures clear and focused governance within each SPV.
2. **Land/Building Arrangements** : Before submitting a proposal for Government financial assistance, the SPV must secure either owned land/building or leased land/building registered in Favor of the SPV for a minimum period of 25 years under an irrevocable lease agreement. This prerequisite ensures long-term stability and commitment to the project.
3. **Minimum Membership Requirement** : An SPV must consist of at least 10 members. This ensures a broad base of participation and enhances the collective strength of the SPV.
4. **Project Profile Changes** : Any changes to the project profile must receive approval from the State Level Committee (SLC). This ensures that all modifications are scrutinized and aligned with the project's objectives and guidelines.
5. **Machinery Compatibility** : Only machinery that is compatible with the operational requirements and standards of the CFC is eligible for installation. This ensures efficiency and effectiveness in the facility's operations.
6. **Utilization of Subsidy and Project Completion** : In cases of non-utilization of the subsidy or delays in project completion as approved by the SLC, funds released will be recovered from the Executing Agency with a simple interest rate of 10% per annum. The decision of the SLC will be final in such matters, ensuring accountability and adherence to timelines.

F. Eligible Machines and Equipment's:

To establish a CFC which would encompass following activities:

- Testing Lab
- Design Development and Training Centre
- Technical research and Development Centre
- Product exhibition cum Selling Centre
- Raw Material Bank / Common Resource Centre
- Common Production / Processing Centre
- Common Logistics Centre
- Information, Communication and Broadcasting Centre
- Packaging, Labelling and Barcoding facilities.
- Other such facilities related to missing link of value chain.

Also, there can be other tangible assets that would be set up in CFC, as long as they are put to common use by decentralised units.

G. Implementation of the Initiative

1. **Submission of EOI by SPV at District level** : Private Stakeholders to form SPV, since district-level sensitization has been undertaken, it is expected that in some districts, stakeholders can form SPVs even before the EOI is floated. EOI serves as a preliminary step in the procurement or partnership process, helping DLC to identify and evaluate potential SPV and facilitating the subsequent stages of proposal requests, bidding, or negotiations. Major sections of an EOI includes brief information of Cluster, Information about proposed CFC and information about SPV. The completed form with all necessary details shall be submitted for further perusal, can be seen in **Annexure-IV**.
2. **Sanction of SPV Proposal by DLC** :
 - (a) The DIC after receiving the proposal will check the following parameters before approving and forwarding it to the DLC.
 - Actual ownership of the proposed land for CFC
 - Whether or not the proposed land will be sufficient
 - Genuineness of the actual SPV members proposed including their past records
 - Financial solvency of the SPV
 - Verification of all documents submitted

- (b) DIC will ask for additional information and / or proof of response from SPV if needed.
- (c) DIC will recommend the SPV's proposal to the DLC or reject the proposal with justified reasons.

Note: DIC will reach out to DLC for knowledge support, if needed.

3. **SPV proposal forwarded to SLC :** The SPV proposal, once reviewed and approved by the DLC, is then forwarded to the SLC (State Level Committee) for further evaluation and processing to ensure that the proposal aligns with the objectives and criteria of the ODOP program before any final decisions are made.

Responsibility :

- (a) The SLC conducts discussion with SPV members to discuss the proposed CFC plan.
- (b) After satisfactory review, ODOP cell provides in-principal sanction for the project.

4. **Post-In-Principal Sanction Requirements :**

- (a) **SPV Registration :**

- (i) Selected parties shall register their SPVs as one of the following:

Producer Companies, Societies, cooperative or Section-8 Companies under the Companies Act 2013, with assistance from a Chartered Accountant (CA).

- (ii) Timeline:

The registration process takes 20-30 days following SLC approval.

- (b) **SPV Responsibilities :**

Documents to be provided by SPV should mandatorily include :

- (i) Registered land document in the name of the SPV:

The SPV shall be responsible for providing undisputed land for the CFC. The land proposed for the project will either be owned or leased by the SPV. Depending on the application requirements and suitability of the case, any of the following options for leasing/ownership may be adopted as deemed appropriate.

It should be in a Government industrial area/industrial park with a minimum irrevocable lease term of 25 years. The proposed land for the project should be in the proximity of ODOP cluster.

OR

The land may be located outside the industrial area/estate and can be privately owned by non SPV member, provided it is taken on an irrevocable lease term for 25 years in the name of the SPV.

OR

The land may be owned by any SPV member, who must lease it to the SPV on an irrevocable 25-year lease. In the event that the member exits the SPV, the land will continue to remain under the lease obligations.

- (ii) Certificate of Incorporation/Article of Association/Memorandum of Association and Byelaws of the SPV.
- (iii) Commitment letter from SPV of their own contribution with proof of payment from each member in the SPV bank account.
- (iv) NOC from State Pollution Control Board, if required.
- (v) Details of SPV's bank account/mandate form.
- (vi) Approved map/layout plan of land proposed for CFC with necessary approvals.
- (vii) Three GST quotes of plant, machinery, equipment, fixed assets, etc.
- (viii) List of SPV members with required documentation.
- (ix) Affidavit of Directors/Members/Promoters.
- (x) No Pendency Affidavit or No Dues Certificate from SPV Promoters/Directors/Members.
- (xi) CIBIL of SPV Promoters/Directors.
- (xii) KYC documents of all SPV members.
- (xiii) Shareholding agreement between SPV and members.
- (xiv) Letter of undertaking for utilization of at least 60% of installed capacity of CFC by SPV members.

5. **SPV Contribution and Funding Leverage:** The contribution by the SPV will be determined based on the specific provisions of the applicable centre sector scheme and may be leveraged to fund the proposed investment, in alignment with the cost of establishing the CFC as detailed in the SPV's proposed DPR.

6. Preparation of DSR :

- (a) The Department of Industries, through the ODOP Project Management Unit (PMU), will prepare the DSR for the ODOP of the each selected SPV. SPV will support PMU in preparing the DSR. The DSR will include the following key parts:
- Economic Context
 - Baseline Study
 - Need Assessment
 - Leading Practices
 - Strategic Interventions
 - Export Action Plan
 - Implementation Roadmap

7. Preparation of DPR :

- (a) SPV will write to Department for support in preparing DPR.
- (b) Department will engage Arunachal Pradesh Industrial Development and Financial Corporation Ltd. (APIDFCL) to prepare the DPR.
- (c) All stakeholders will jointly decide the funding sources, as the DPR needs to be made based on the criteria by the funding agencies (GoI / NABARD / SIDBI / State Government / others).
- (d) APIDFCL will prepare the DPR in consultation with all stakeholders.

Note :

- Preparation of DPR shall take place under SPV's ownership. SPV can prepare the DPR through any other mean as they deem fit.
- The cost for preparing the DPR may be arranged by the SPV if it is to be prepared through APIDFCL.
- It is anticipated that the DPR preparation agency will advise on the funding sources.

8. **Submission of DPR to Funding Agencies:** The SPV, in coordination with the Department and DPR preparation agency, will submit the DPR for overall fund approval to recommended funding agencies.

Note:

The SPV will ensure that all required annexures, certifications and clearances, such as land ownership or lease documents, environmental clearances, technical drawings and cost-benefit analyses are complete and accurate.

9. Follow-Up for Approval :

- (a) The SPV, with support from the Department, will maintain continuous engagement with the funding agency's appraisal team. This will involve, among others:
- Responding to queries and clarifications on DPR.
 - Providing additional technical/financial information if requested.
 - Attending review meetings or site visits organized by the funding agency.
 - Addressing any compliance gaps or aligning technical specifications with funder feedback.
- (b) Fund sanction is obtained.

Note :

The SPV may also facilitate representations from key stakeholders (local industry bodies, artisan's groups, district administration) to strengthen the case.

10. **Generation of Sanction Letter :** The SLC issues the final approval and generates the sanction letter for the ODOP Initiative, marking the beginning of project implementation.

11. CFC Construction :

- (a) The SPV will initiate the physical implementation phase as outlined in the DPR.
- (b) The SPV will complete the CFC within the stipulated timeline and funding.

Note :

- Department will regularly monitor the progress of work.
- All risks of construction will lie with the SPV.

H. **Release of Assistance :**

- (i) **SPV Contribution and Funding Leverage :** The contribution by the SPV will be determined based on the specific provisions of the applicable centre sector scheme and may be leveraged to fund the proposed investment, in alignment with the cost of establishing the CFC as detailed in the SPV's proposed DPR.
- (ii) **The SPV will maintain an escrow account** with any scheduled bank and all payments for CFC will be made through the same account which will be jointly operated by one member of SPV and other members from Directorate of Industries.
- (iii) **The SPV should submit the claim** for the issuance of financial assistance to the concerned Office of the Commissioner/Secretary, Industries.

I. **Disbursement of funds in instalments (40:30:30) :**

The eligible financial assistance will be released only after getting the physical verification report of DLC.

The following are the schedule followed for releasing the grant to the SPV:

1st Instalment :

To the extent of 40% of the total project cost will be disbursed after submission of the claim by the SPV in the prescribed form along with the documents enclosed to the Office concerned of the Commissioner/Secretary, Industries within 60 days of the sanction. The DLC should submit the report to the Office of the Commissioner/Secretary, Industries within 30 days of the submission of the claim.

2nd Instalment :

The remaining 30% of the total project cost will be released after getting the utilization Certificate of 1st instalment and submission of claim by the SPV in the prescribed form along with the documents enclosed to the concerned Office of the Commissioner/Secretary, Industries within 180 days from the date of sanction. Upon completion of 60 % or above construction which will be duly approved by the Government Architect and Chartered Accountant. The DLC will submit the report to the Office of the Commissioner/Secretary, Industries within 30 days of the submission of the claim.

3rd Instalment :

The remaining 30% of the total project cost will be released after the successful completion of the construction of the shed or building and after submission of claim in prescribed form along with the required documents to the concerned Office of the Commissioner/Secretary, Industries within 270 days from the date of sanction and certification by Government Architect and Chartered Accountant. The DLC will submit the report to the Office of the Commissioner/Secretary, Industries within 30 days of the submission of the claim.

ANNEXURE

I. **District Level Committee (DLC) composition :**

The Committee may include at least one representative from (3), (4), (9) or (10), as relevant to the ODOP product under consideration.

1.	Deputy Commissioner	Chairperson
2.	JDI/DDI/ADI of District Industries Center (DIC)	Member Secretary
3.	Representative from District Handloom/Handicraft department.	Member
4.	Representative from District Agricultural/Horticulture/ Food Processing departments.	Member
5.	Lead District Bank Manager	Member
6.	Representative from District Planning Department	Member
7.	Representative from MSME Development Institute	Member
8.	Representative from local industry association	Member
9.	Representative from Rural Livelihood Mission / SHG's/NGO's.	Member
10.	Representatives from FPO / Cooperatives	Member
11.	Export / Industry Expert (where available)	Special Invitee
12.	ONDC / E-commerce / Logistics Expert (where required)	Special Invitee
13.	Packaging / Certification Expert (where required)	Special Invitee

II. State Level Committee (SLC) composition :

1.	Commissioner (Industries)/Secretary (Industries)	Chairperson
2.	Director (Industries)	Member secretary
3.	Representative from Concerned District Industries Centre(DIC)	Member
4.	Representative from Handloom/Handicraft department.	Member
5.	Representative from Agricultural/Horticulture/ Food Processing departments.	Member
6.	Representative from State Planning Department	Member
7.	Representative from the State MSME Development Institute	Member
8.	Representative from the Lead Bank	Member
9.	CEO-Arunachal Pradesh- State Rural Livelihood Mission (ArSLM)	Member
10.	FPO / Cooperative Representative (where required)	Special Invitee
11.	Export / Industry Expert (where available)	Special Invitee
12.	ONDC / E-commerce / Logistics Expert (where required)	Special Invitee
13.	Packaging / Certification Expert (where required)	Special Invitee

III. Scope of Work of the SPV :

Sl. No.	Section	Item/Activity	Details/Description
1	2	3	4
1.	Introduction	SPV Role	Responsible for management, operation and maintenance of the Common Facility Centre (CFC); primary implementing and management body for the CFC
		ODOP Focus	Ensure CFC serves district's production, quality and market access needs and promotes the ODOP product
		Expenditure Clause	No recurrent expenditure to be borne by the state
2.	Objectives	Enhance production	Utilize shared infrastructure to increase production capacity and quality
		Skill Development	Conduct training for artisans and entrepreneurs
		Market access	Improve market reach via branding, packaging, trade events
		Sustainable growth	Promote entrepreneurship, employment, economic growth
		Supply Chain	Strengthen raw material and finished product linkages
		Innovation and R and D	Foster innovation and product diversification
		Culture and heritage	Preserve/promote local heritage linked to the product
3.	Key Responsibilities	A. Formation and Governance	-Minimum 10 members; compliance with shareholding and eligibility. -Democratic Structure-Stakeholder representation (farmers, SHGs, etc.)
		B. Project Planning and Implementation	-DPR preparation-Secure land/lease (25 years)-Procure machinery aligned to CFC needs-DLC/SLC approvals -Maintain CFC escrow account
		C. Operations and Management	-Operate key facilities (Lab, R&D, Packaging, Processing, Exhibition, Sales, Material Banks) -Fair user charges -Asset and Infrastructure maintenance

1	2	3	4
		D. Monitoring,Reporting and Compliance	-Regular physical and financial reporting to authorities -Adherence to timelines/milestones -Compliance with scheme conditions - Facilitate other activities
4.	Deliverables	State-of-the-art CFC	Fully operational CFC
		Capacity and quality	Increased local production and Improved quality
		Workforce	Trained local workforce in modern/traditional skills
		Branding	Improved market presence and product branding
		Supply chain	Strengthened local supply chains
5.	Funding and Financial Management	SPV Contribution	Mobilize own contribution plus leverage central/state funds as per scheme
		Fund disbursement	Linked to DPR-approved project milestones
		Financial Management	Transparent transactions via escrow account jointly with Directorate of Industries
6.	Post-Completion Role	Consortium Function	Operate as consortium for ongoing CFC management and stakeholder support
		Facility upkeep	Maintain CFC assets for sustained sector benefit
		Revenue sustainability	Service Charges, product sales, market linkages
Authorized Signatory 1. Name: 2. Designation: 3. Date: 4. Seal of SPV :			

IV. Application Form to establish Common Facility Centre (CFC) under “One District One Product” Programme.

Expression of Interest (EoI):

1.	Brief Information of Cluster				
	I. Name of Cluster				
	II. Location of Cluster				
	III. Main Product				
	IV. Name of Enterprises	Micro		Small	
		Medium		Total	
	V. Turnover (₹ In Crores) (for the last 5 years)				
	1st Year				
	2nd Year				
	3rd Year				
	4th year				
	5th Year				

	VI. Exports (₹ In Crores) (for the last 5 years)	
	1st Year	
	2nd Year	
	3rd Year	
	4th Year	
	5th Year	
	VII. Employment in Cluster	
	VIII. Technology in Cluster	
	IX. Whether baseline survey conducted	
	X. Main finding of DSR	
	XI. Main Problem of cluster	
	XII. Other Information	
2.	Information about proposed CFC	
Description		
	I. Justification of CFC	
	II. Location of CFC	
	III. Land of CFC	
	(a) Whether land acquired	
	(b) Title is in name of	
	(c) Valuation and its basis	
	(d) Land is sufficient	
	(e) Change of land use	
	(f) If on lease, duration of lease	
	(g) Whether lease is legally tenable	
	IV. Total building area (sq. ft)	
	V. Rate of construction of Building	
	VI. Estimated project cost of CFC (in ₹)	
	VII. Main facility proposed	
	VIII. Production capacity of CFC	
	IX. Major outputs/deliverables of CFC, projected perfor- mance of cluster after the proposed intervention (in terms of production, export/domestic sales and direct/indirect employment, etc.)	
	X. Pollution clearance required or not	
	XI. Manpower in CFC	
XII. Revenue generation mechanism for sustainability of assets (service/user charges to be levied any other to be specified)		

3. Information about SPV		
Description		
	I. Name and address	
	II. Nature of SPV (Company or Society or trust)	
	III. Date of Formation of SPV	
	IV. Number of Members	
	V. Byelaws or MA or AOA submitted	
	VI. Authorized share capital	
	VII. Paid up capital as on.....	
	VIII. Shareholding pattern	
	IX. Commitment letter for contribution	
	X. SPV specific A/c	
	XI. Trust building of SPV, previous track record of Co-Operative initiatives pursued by SPV members need to be highlighted with support documentation	
	XII. Technical institution	
	XIII. CFC may be utilized by SPV member (s) as also other(s) in the cluster. However, evidence should be furnished regarding SPV member(s) ability to utilize SPV at least 60 percent of installed capacity.	
	XIV. Power requirement for commercial/domestic purpose.	
	XV. Water Utilities	
	XVI. Gas/Oil/Other Utilities	

V. SPV Pre-Feasibility Form

District	ODOP Product	Zonal Consultant Name	Zonal Consultant Phone Number

1. SPV Name:
-
-
2. Is there a SPV already founded? If yes, please provide the registration date and details of the SPV.
-
-
3. SPV legal constitution (Section-8 of the Companies Act, 2013/Society/Producer Company):
-
-
4. Key Member Details-to validate financial and management capability

Sl. No.	Name and Designation	Educational Qualification	Member in Org	Blood Relation to Org	Artisan/ Manufacturer/ Trader/ Firm Name	Address and Ph No.	Operational since	Turnover/ Net Worth; Exports (2023-24)	Physical Verification Done? (Yes/No)

Note : Please enclose list of all members and related financial documents, Artisan Card, Udyam Registration, Pan card, Aadhar Card, etc.

5. Intervention Details:

DSR Recommendations	SPV-Proposed Interventions	Details of any existing CFC in the cluster with similar interventions	Zonal Consultant's
Hard Interventions			
Soft Interventions			

6. How were the cluster units operating without the proposal facility in the hard intervention?

7. Project Cost details:

Cost Proposed by SPV	Zonal Consultant's Remarks

8. Land Details

Easily accessible approach road to Land site with a road- wide so that vehicular activities move comfortably	Distance of the road from the proposed land to the CFC.	Size of the Land	Land in the Name of the- SPV Firm/SPV Member/ Other	Land use Conversion (Priority to the Non-agricultural land over agricultural land)	Lease-period (must be a minimum 25 year within an Industrial area/ Industrial Park	Zonal Consultant's Remarks

9. Are there any environment concerns (air, water, land, noise) expected from the production processes at the CFC?

10. What types of waste will be generated at the CFC (solid, liquid, hazardous, etc.)? Are there any recycling or waste minimization plans in place? What is the current process of waste disposal?

11. Are there any geographical constraints that could impact the construction or operation of the CFC (rivers, lakes, forests, etc.)? Are there any issues like water logging and surface water that could impact the CFC in longer run?

12. What is the current source of raw materials for the cluster units?

13. Is there a reliable and uninterrupted power supply in the proposed location? Type of connection available in the proposed location (Household/commercial/industrial) and distance from the proposed location?

14. What is the capacity of the nearby transformer (in KVA)? How far is the form proposed CFC?

15. What is the exact distance from the proposed CFC location to the nearest to the main road?

16. Are there any major transportation hubs (railway stations, airports) near the CFC location? If so, what are their distances?

17. What is the availability and condition of public transportation for artisans to commute to the CFC?

18. How will the Centre's revenue be generated?

19. Is there a display centre required for showcasing the products? (Yes/No) If yes, how will the display centre be managed and maintained?

20. Overall Recommendation:

1. Are SPV members related to ODOP product value chain?

2. Can SPV contribute 10% of the project cost, upfront?

3. Do they have management and financial capacity to run SPV for next 25 years?

21. Pictures of Proposed Land Site with Geotagging:

Amjad Tak, IAS
Commissioner (Industries),
Government of Arunachal Pradesh,
Itanagar.

NOTIFICATION

The 11th August, 2026

Sub : Adoption of Minimum Standards of Veterinary Education (MSVE) Guidelines and Rationalization of Nomenclature of Veterinary Institutions in the State of Arunachal Pradesh.

No. DAHVDD-12015/6/2026-DAHVV.—In pursuance of the guidelines issued by the Department of Animal Husbandry and Dairying (DAHD), Ministry of Fisheries, Animal Husbandry and Dairying, Government of India, vide OM No. K-11/47/2024-LH-(E-27777) dated 26th November, 2026 regarding the Minimum Standards of Veterinary Education (MSVE), and with a view to bringing uniformity in veterinary institutional standards, nomenclature and service delivery in the State, the Competent authority of Arunachal Pradesh is pleased to order that the said guidelines shall be adopted and implemented, as applicable, in all veterinary institutions under the Department of Animal Husbandry, Veterinary and Dairy Development, Government of Arunachal Pradesh.

The adoption of the said guidelines is aimed at strengthening veterinary service delivery at all levels, improving the accessibility and quality of animal healthcare, establishing a clear and well-defined institutional hierarchy and ensuring the phased and progressive alignment of veterinary facilities, infrastructure, manpower, equipment, diagnostic services, record management and clinical care with the prescribed standards.

1. **Rationalization of Nomenclature** : With effect from the date of publication of this Notification in the Official Gazette of Arunachal Pradesh, the nomenclature of the veterinary institutions under the Department shall be revised as follows :

Existing Nomenclature	Revised Nomenclature
State Veterinary Hospital	State Veterinary Hospital (SVH)
District Veterinary Dispensary	District Veterinary Hospital (DVH)
Block Veterinary Dispensary	Block Veterinary Hospital (BVH)
Veterinary Aid Centre (VAC)	Primary Veterinary Care Centre (PVCC)
Cattle Upgrading Centre (CUC)	Primary Veterinary Care Centre (PVCC)
Key Village Centre (KVC) etc.	Primary Veterinary Care Centre (PVCC)

2. **Primary Veterinary Care Centre** : The Primary Veterinary Care Centre (PVCC) shall be the basic grassroots-level unit for delivery of primary veterinary and animal health services. It shall provide, as applicable, primary treatment, preventive healthcare, vaccination, disease surveillance and reporting, first aid, animal health advisory services, livestock identification and record maintenance, implementation of departmental schemes and programmes and referral of cases requiring specialized treatment or diagnosis to the appropriate higher-level veterinary institution.

3. **Block Veterinary Hospital (BVH)** : The Block Veterinary Hospital (BVH) shall function as the intermediate-level veterinary institution for providing comprehensive veterinary healthcare and technical support within the block. It shall provide clinical and preventive veterinary services, disease surveillance, vaccination, diagnostic support, livestock health advisory and extension services, implementation of departmental programmes and referral of cases requiring specialized care to the District Veterinary Hospital.

4. **District Veterinary Hospital (DVH)** : The District Veterinary Hospital (DVH) shall function as the principal district-level veterinary institution responsible for providing comprehensive veterinary healthcare and technical supervision within the district. It shall provide advanced clinical and diagnostic services, disease surveillance and outbreak response, preventive healthcare, technical guidance to BVHs and PVCCs, implementation and monitoring of departmental programmes and referral of specialized cases, as required, to higher-level institutions.

5. **State Veterinary Hospital (SVH)** : The State Veterinary Hospital (SVH) shall function as the apex clinical and referral veterinary institution of the State and shall serve as a center for specialized veterinary healthcare, advanced diagnostics, disease surveillance, emergency and referral services and technical guidance to District Veterinary Hospitals, Block Veterinary Hospitals and Primary Veterinary Care Centers. The SVH shall progressively align its facilities, infrastructure, equipment, manpower and clinical services with the applicable Minimum Standards of Veterinary Education (MSVE) guidelines.

6. **Institutional Hierarchy** : The revised nomenclature shall establish a clear and graded veterinary service delivery structure in the State as follows :

*State Veterinary Hospital (SVH)→ District Veterinary Hospital (DVH) →Block
Veterinary Hospital (BVH) → Primary Veterinary Care Centre (PVCC).*

The institutional structure shall facilitate effective referral, technical supervision, disease surveillance and timely delivery of veterinary services, with particular emphasis on last-mile service delivery and accessibility of veterinary care to livestock owners.

7. **Implementation of MSVE Guidelines** : All veterinary institutions under the Department shall progressively align their infrastructure, facilities, equipment, manpower, clinical services, diagnostic support, record management and other relevant requirements with the applicable provisions of the MSVE Guidelines issued by the Government of India, subject to the availability of resources and approval of the competent authority.

The Department of AHV and DD, Arunachal Pradesh, shall undertake an institutional assessment and prepare a phased action plan for strengthening and upgrading veterinary institutions wherever required.

8. **Updating of Records and Signages** : All existing records, registers, official correspondence, institutional signboards, seals, stationery, departmental directories, digital databases and other official documents shall be progressively updated to reflect the revised nomenclature.

9. **Transitional Provision** : The change in nomenclature ordered under this Notification shall not, by itself, affect the existing sanctioned strength, service conditions, pay scales, seniority, administrative jurisdiction, assets, liabilities or financial powers attached to the institutions, unless separately ordered by the competent authority.

All references to the erstwhile nomenclature in existing departmental records, orders, schemes and official documents shall, from the effective date of this Notification, be construed to refer to the corresponding revised nomenclature specified herein.

10. **Effective Date** : This Notification shall come into force from the date of its publication in the Official Gazette of Arunachal Pradesh.

This is issued with the approval of the competent authority.

YVVJ Rajasekhar, IAS
Secretary to
Department of AH, Vety & Dairy Development,
Government of Arunachal Pradesh,
Itanagar.