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GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF HOME
ITANAGAR

NOTIFICATION

The 28th July, 2026

No. HOME-12023/4/2025/749.—The Government of Arunachal Pradesh is pleased to order the grant of Special Grade to the posts of Jail warden, Jail Driver, Head warden and Chief Head Warden in the Department of Prisons and Correctional Administration, Government of Arunachal Pradesh.

The grant of Special Grade shall be governed by the following conditions :

A. HEAD WARDEN (SPECIAL GRADE) IN JAIL DEPARTMENT :

1. That he/she must have completed 15 years of service as on the 1st January of the calendar year.
2. A Jail Warden and Jail Driver who has been designated as Head warden/Head Warden Driver (Special Grade) will be promoted to the grade of Head Warden/Head Warden Driver as and when his turn comes in the regular line of promotion, unless he/she is found ineligible.
3. Head Warden/Head Warden Driver (Special Grade) will be personal to the rank of the person so designated.
4. The person so designated will be eligible to wear the uniform of Head Warden/Head Warden Driver with the badge of three strips in white.
5. He/She will not be eligible for higher Pay and allowance in the rank of Head Warden through the grant of Special Grade.
6. His/her seniority will not be changed in the cadre of the Jail Warden/Jail Driver on the grant of this rank of Head Warden/Head Warden Driver (Special Grade).
7. This Special Grade will automatically stand cancelled and revert back to the rank of Jail Warden/Jail Driver (Substantive) in case the department finds adverse remarks i.e. APAR/ACR/DE/DP contemplated against the promote.
8. The Jail warden/Jail Driver who have been designated as Head Warden/Head Warden Driver (Special Grade) will continue to perform the same duty of Jail Warden and Jail Driver. In case he/she does not perform the assigned duty, concerned SP/unit In-charge shall furnish detail report to JHQ for decision of IGP to discontinue the grade of Head Warden (Special Grade) against the defaulter.
9. Any representation through court or any local representative for regularization of Special Grade designation shall not be entertained. However, the Jail Warden/Jail Driver who has been designated as Head Warden/Head Warden Driver (Special Grade) will be promoted to the rank of Head Warden/Head Warden Driver as and when his turn comes in the regular line of the promotion as per existing RR and regulations, unless he/she is found ineligible.

B. CHIEF HEAD WARDEN (SPECIAL GRADE) IN JAIL DEPARTMENT :

1. That he/she must have completed 20 years of service as on the 1st January of the calendar year.
2. A Jail Warden/Jail Driver/Head Warden/Head Warden Driver who has been designated as Chief Head Warden/Chief Head Warden Driver (Special Grade) will be promoted to the grade of Chief Head Warden/Chief Head Warden Driver as and when his turn comes in the regular line of promotion, unless he/she is found ineligible.
3. Chief Head Warden/Chief Warden Driver (Special Grade) will be personal to the rank of the person so designated.
4. The person so designated will be eligible to wear the uniform of Chief Head Warden/Chief Head Warden of Jail.
5. He/She will not be eligible for higher Pay and allowance in the rank of Chief Head Warden/Chief Head Warden Driver (Special Grade) through the grant of Special Grade.

6. His/her seniority will not be changed in the cadre of the Jail Warden/Jail Driver/Head Warden/Head Warden Driver on the grant of this rank of Chief Head Warden/Chief Head Warden Driver (Special Grade).
7. This Special Grade will automatically stand cancelled and revert back to the rank of Jail Warden/Jail Driver/Head Warden/Head Warden Driver (Substantive post) in case the department finds adverse remarks i.e. APAR/ACR/DE/DP contemplated against the person so designated.
8. The Jail Warden/Jail Driver/Head Warden/Head Warden Driver who have been designated as Chief Head Warden/Chief Head Warden Driver Special Grade will continue to perform the same duty of Jail Warden/Jail Driver/Head warden/Head Warden Driver. In case he/she does not perform the same duty, concerned SP/unit In-charge shall furnish detail report to JHQ for decision of IGP to discontinue Special Grade rank against the defaulter.
9. Any representation through court or any local representative for regularization of Special Grade designation shall not be entertained. However, the Jail Warden/Jail Driver/Head Warden/Head Warden Driver who have been designated as Chief Head Warden/Chief Head Warden Driver (Special Grade) will be promoted to the rank of Chief Head Warden/Chief Head Warden Driver as and when his turn comes in the regular line of the promotion as per existing RR and regulations, unless he/she is found ineligible.

C. ASSISTANT JAILOR IN JAIL DEPARTMENT :

1. That he/she must have completed 30 years of service as on the 1st January of the calendar year.
2. A Jail Warden/Jail Driver/Head Warden Driver/Head Warden/Chief Head Warden/Chief Head Warden Driver who have been designated as Assistant Jailor/Assistant Jail Driver (Special Grade) will be promoted to the grade of Assistant Jailor/Assistant Jailor Driver, as and when his turn comes in the regular line of promotion, unless he/she is found ineligible.
3. Assistant Jailor/Assistant Jailor Driver (Special Grade) will be the personal rank of the person so designated.
4. The person so designated will be eligible to wear the uniform of Assistant Jailor/Assistant Jailor Driver of Jail.
5. He/She will not be eligible for higher Pay and allowance by the grant of this rank of Assistant Jailor/Assistant Jailor Driver (Special Grade).
6. His/her seniority will not be changed in the cadre of the Jail warden/Jail Driver/Head Warden/Head Warden Driver/Chief Head Warden/Chief Head warden Driver on the grant of this rank of Assistant Jailor/Assistant Jailor Driver (Special Grade).
7. This Special Grade will automatically stand cancelled and revert back to the rank of Jail Warden/Jail Driver/Head Warden/Head Warden Driver/Chief Head Warden/Chief Head Warden Driver (Substantive post), in case the department finds adverse remarks i.e. APAR/ACR/DE/DP contemplated against the person so designated.
8. The Jail Warden/Jail Driver/Head Warden/Head Warden Driver/Chief Head Warden/Chief Head warden Driver who have been designated as Assistant Jailor/Assistant Jailor Driver Special Grade will continue to perform the same duty of Jail Warden/Jail Driver/Head Warden/Head Warden Driver/Chief Head Warden/Chief Head Warden Driver. In case he/she does not perform the same duty, concerned SP/unit In-charge shall furnish detail report to JHQ for decision of IGP to discontinue the grade of Assistant Jailor/Assistant Jailor Driver Special Grade against the defaulter.
9. Any representation through court or any local representative for regularization of Special Grade designation shall not be entertained. However, the Jail Warden/Jail Driver/Head Warden/Head Warden Driver/Chief Head Warden/Chief Head Warden Driver who have been designated as Assistant Jailor/Assistant Jailor Driver Special Grade will be promoted to the rank of Assistant Jailor as and when his turn comes in the regular line of the promotion as per existing RR and regulations, unless he/she is found ineligible.

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