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GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF HOME
ITANAGAR

ORDER

The 26th June, 2025

No. HOME-12041/1/2022/342.—The Governor of Arunachal Pradesh hereby prescribes the following guidelines to streamline the process of engaging Special Public Prosecutors (NDPS, POCSO, SIT and Human Rights) in the Home Department, Government of Arunachal Pradesh:

1. Procedure for Engagement :

The procedure for the engagement of Special Public Prosecutors (SPPs), including qualifications and terms of their engagement, shall be as follows:

1.1. Qualifications of Special Public Prosecutors:

- Advocates with a minimum of ten years of experience shall be eligible to apply, in accordance with Section 18 (8) of the Bharatiya Nagarik Suraksha Sanhita (BNSS), 2023.
- Adequate experience in handling NDPS, POCSO, SIT and Human Rights cases is desirable.

1.2. Engagement Procedure:

- The Police Headquarters, Itanagar, shall assess the requirement for SPPs (NDPS, POCSO, SIT and Human Rights) in each District based on the case load and will communicate the same to the Home Department.
- Applications shall be invited through advertisements published in leading newspapers. No individual application, whether submitted directly by the applicant or through referral, shall be accepted.
- A Selection Committee comprising the Principal Secretary (Home), Commissioner (Law) and Director of Prosecution shall be constituted for the purpose of evaluating the applications and recommend the engagement of advocates possessing the requisite qualifications stated in Sl. 1.1. Based on the recommendation of the Selection Committee, the Home Department shall obtain the approval of the Minister In-Charge, Home, for the engagement of the recommended advocate as SPP (NDPS, POCSO, SIT and Human Rights).
- Preference shall be given to advocates whose names appear on the panel list of advocates maintained by the Department of Law & Justice, Government of Arunachal Pradesh.
- The term of engagement shall be for a period of eleven (11) months.

1.3. Documents Required :

- CV/Bio-Data by the applicant, duly typed, along with a passport-sized colour photograph-**Proforma A**, along with supporting documents.
- Details of important criminal cases, including NDPS, POCSO, SIT and Human Rights cases in **Proforma B**.

- (c) Self-attested Certificate of Enrolment from the concerned Bar Council showing that the applicant has been in practice as an Advocate for not less than 10 years.
- (d) Recommendation certificate from the concerned District and Sessions Judge in **Proforma C**.

2. Term of Engagement :

- (a) The initial term of engagement shall be for eleven (11) months from the date of issue of order.
- (b) Term of engagement may be extended based on satisfactory performance as evaluated by the Home Department.

3. Performance Review :

The performance of SPPs will be reviewed/monitored by the Home Department.

4. Termination/Resignation :

- (a) The Home Department reserves the right to terminate the services of an SPP even before the completion of the term, if deemed necessary.
- (b) SPPs may resign by giving one month's written notice to the Home Department.

5. Duties of SPPs :

- (a) To represent the State Government effectively in all court proceedings/cases as per the engagement order issued by the Home Department.
- (b) To oppose bail in a timely manner and prepare draft affidavits/counter affidavits accordingly, without any delay.
- (c) To furnish para-wise draft replies/counter replies in cases, enclosing therewith the relevant annexures.
- (d) To provide regular case updates (*including date of next hearing and any pending action on behalf of the Home Department*) and certified copies of judgments to the Home Department/Police without delay.
- (e) To assist the prosecution witnesses of the Home Department before their evidence and guide them in facing cross-examinations. The SPPs should prepare each witness and the statement of each witness in such a manner that there is consistency in the stand of the Home Department.
- (f) To intimate the Home Department of any case decided against the State Government immediately after the pronouncement of the judgment/order by court (*along with certified copy thereof*), and to furnish an opinion about filing an appeal in such cases immediately.
- (g) To submit an annual case performance report in **Proforma D**.
- (h) To perform any other duties of a legal nature assigned by the Home Department.

6. Right to Private Practice :

SPPs will have the right to undertake private practice, but he/she shall not appear in prosecution matters against the State Government in any court.

7. Fees and remunerations :

- (a) The SPPs engaged by the Home Department shall be entitled to professional fees as per the rates decided by the Department of Law Department, Legislative & Justice, Government of Arunachal Pradesh from time to time.
- (b) In case of SPP (NDPS/POSCO/Human Rights), certified bills in triplicate must be submitted through the Deputy Commissioner of the concerned District.
- (c) For payment of SPP (SIT) bills, certified bills in triplicate must be submitted through the Superintendent of Police (SIT), PHQ, Itanagar.

Principal Secretary (Home),
Government of Arunachal Pradesh,
Itanagar.

Proforma A

(Particulars to be furnished by the Advocate applying for engagement as SPP)

1.

Name

:
2.

Father's Name

:
3.

DOB (Attach self-attested Matriculation Certificate/ Birth Certificate issued by Registrar of Births and Deaths)

:
4.

Mobile No.

:
5.

Address for correspondence

:
6.

Educational qualifications (Attach self-attested copies of supporting documents)

:
7.

Date of Enrolment with the Bar Council (Attach self-attested copy of Bar Enrolment Certificate)

:
8.

If a member of any Bar Associations, attach self-attested copy of supporting document

:
9.

Applying for SPP (NDPS)/SPP (POCSO)/SPP (SIT)/SPP (Human Rights) [Strike out whichever is not applicable]

:
10.

Whether facing any criminal charges (Yes/No. If yes, provide details)

:
11.

Details of any other appointments/ engagements with the Central or State Government

:
12.

Length of practice as an Advocate in criminal cases including NDPS/ POCSO/SIT/Human Rights (Attach duly filled and signed Proforma B)

:
13.

Whether Certificate from the District & Sessions Judge (Proforma C) is enclosed

:

Yes/No
14.

Whether appearing on behalf of the defence in any NDPS/POCSO/SIT/ Human Rights case

:

Yes/No

VERIFICATION

I,do hereby declare that the information provided above is true to the best of knowledge and belief.

(Signature)

Date :

Place:

Note:

- * Self-attested documentary proof to be provided.
- ** Certified copies (by the concerned court) of at least 5 Court Cases (acquittal/conviction) must be attached, wherein the advocate has argued in the matter.

Proforma B

(Details of experience in the last 10 years in criminal cases including NDPS/POCSO/SIT/Human Rights cases)

(i) Criminal cases (other than NDPS/POCSO/SIT/Human Rights cases):

SL. No.	Case No.	Court	Case Title	Outcome of the case

(ii) NDPS cases:

SL. No.	Case No.	Court	Case Title	Outcome of the case

(iii) POCSO cases:

SL. No.	Case No.	Court	Case Title	Outcome of the case

(iv) SIT cases:

SL. No.	Case No.	Court	Case Title	Outcome of the case

(v) Human Rights cases:

SL. No.	Case No.	Court	Case Title	Outcome of the case

Proforma C

(Recommendation of the District & Session Judge)

This is to certify that Shri/Smti..... Advocate, has been conducting criminal cases, and his/her work and conduct has been found to be satisfactory.

I recommend his/her name for engagement as SPP for NDPS/POCSO/SIT/Human Rights cases.

District & Sessions Judge

Proforma D

(Annual Performance Report of the SPP)

Part – I

1.	Name of the Court	
2.	Name of the SPP	
3.	Date of initial engagement	
4.	Date of expiry of engagement	
5.	Ref. No. of the Home Department's order under which the engagement/last extension was granted	
6.	Total number of conviction cases during the period	
7.	Total number of acquittal cases during the period	
8.	Total number of pending cases during the period	
9.	Total number of cases where bail has been opposed	

Part - II (Case Details)

Sl. No.	Name/location of the NDPS/POCSO/SIT/ Human Rights Court	Title/Case No	Status, if decided	Status, if pending	Remarks